



**GOVERNMENT OF ODISHA
INFORMATION & PUBLIC RELATIONS DEPARTMENT**

File. No. IPR-RTI/MAINT-0005-2022 10852 /IPR, BBSR, Dt. 19/9/2022

From

Shri Sanjay Kumar Singh, IAS
Principal Secretary to Government.

To

All Addl. Chief Secretary to Government

All Principal Secretaries to Government

All Commissioners-cum- Secretary to Government

All RDC's/ All Heads of the Departments /All Collectors/ All Supdt. Of Police

Sub: - Effective implementation of online RTI application in the State RTI Portal (CMM), Monitoring of pro-active discloser and other up-gradation of software modules- **Regarding Clarification.**

Madam/Sir,

In inviting reference to the subject cited supra and in pursuance of the provisions as contained under section 4 and section 26(3) of RTI Act 2005, I am to state that the Information & Public Relations Department as a Nodal Department for implementation of RTI Act and Rules, has signed an MoU with **M/s Luminous Infoways Pvt. Ltd. Bhubaneswar**, (The Content Service Provider) to **carry out the implementation works of the State RTI Portal (Central Monitoring Mechanism)** in respect of this Department for **3 years with effect from 05.05.2020**.

As regards, all public authorities of the State may take the advantage of the CSP in order to meet their needs as per the provisions of the RTI Act **such as suo-motu proactive disclosure both in Odia and English, integration of new Public Authorities etc.** as per the 'division of cost' of the Agreement. The expenditure so incurred for this purpose may be met out of their budgetary head like office contingency, work contingency, E-governance, IEC and other sources. **A rate chart of the division of cost is defined at Annexure 'A' for your kind reference.**

As per the observation of the Odisha Information Commission and the provisions of the RTI Act, 2005, all public authorities will update their suo-motu disclosure u/s 4(1), (a), (b), (c), (d) & (2) and section 26(3) of the RTI Act, 2005 and make backlog entry of RTI Applications/ Appeals in this portal regularly by using there User ID and Password. In case, they are unable to do so, they may take the help of implementing agency i.e M/s Luminous Infoways Pvt. Ltd. paying the estimated cost

Page Contd....



as defined at serial No. 3,5,6 and 8 of the division of cost. **As a result, Annual Report/ Information Register/ Cash Register could be generated through this portal as required under the provisions of this Act.**

Présently, 14,619 Public Authorities have been integrated with the RTI (CMM) portal of the State but it has been reported that some of the Public Authorities under the concerned Government Department have not yet been integrated into the RTI Portal till date, which is a matter of great concern. For this purpose, the division cost as estimated at Sl. No. 2, 7 & 8 shall be applicable for integration of new Public Authorities under the appropriate Departments.

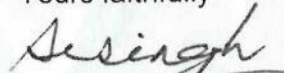
Apart from this, a PMU (Project Management Unit) is functioning to monitor to all RTI related issues and rendering technical support to all Public Authorities in connection with the Online Mechanism of the Right to Information Act. The PMU team has been imparting technical training for online monitoring and executing of **Online Applications & Appeals** to all Public Authorities and also imparting **Online Training on RTI Act & Rules from State to Block level**. If any difficulty is faced in this regard, the concerned Public Authorities may contact the RTI (PMU) Cell of this Department for all necessary technical assistance & guidance in this matter. **The Contact Number of the RTI (PMU) Cell-0674-2391356 and e-mail Id- rti-ori@nic.in & rtiportal@gmail.com.**

I would, therefore request you to kindly instruct all Public Authorities under your administrative control to utilize the optimum resources of the Content Service Provider and the RTI (PMU) Cell set up in this Department for effective roll out of RTI CMM (Central Monitoring Mechanism) [http://: www.rti.odisha.gov.in](http://www.rti.odisha.gov.in)

Further, it is also requested to furnish the list of all Public Authorities under your administrative control, who have not yet integrated in this Portal, for review of the progress of the said integration process.

This may kindly be accorded '**Top Priority**'.

Yours faithfully



Principal Secretary to Govt.

Memo No. 10853 /IPR, Dated 19/9/2022

Copy forwarded to the Secretary, Odisha Information Commission, B-1, Toshali Bhawan, Satya Nagar, Bhubaneswar-751007 for information and necessary action.



Director

Memo No. 10854 /IPR, Dated 19/9/2022

Copy forwarded to Chief Executive Officer-cum-Managing Director, Luminous Infoways Pvt. Ltd., DCB 615/616/617, 6th floor, DLF Cyber City, Chandaka Industrial Estate, Bhubaneswar-751024 for information and necessary action.

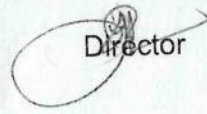


Director

Page Contd....

Memo No. 10855 /IPR, Dated 19/9/2022

Copy forwarded RTI (PMU) Cell for information and necessary action.


Director

ANNEXURE- A

The extract copy of the rate chart of the agreement signed between I & PR Dept. and the CSP i.e. M/s Luminous Infoways PVT.LTD Bhubaneswar.

4. DIVISION OF COST

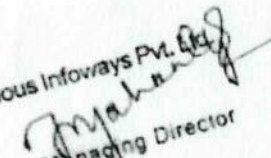
The division of cost of the work will be as follows:

4.1. Implementation & Change Management Cost

SL. NO.	Item	Description	Unit Rate in INR	Per Unit
1	Man day rate for any development work	Any pre or post development work	3000	Per man-day
2	Unit pricing for designing of web page in HTML		400	Per HTML Page
3	Unit pricing for making major modification to the existing pages		350	Per HTML Page
4	Man-day rate for any training session		3000	Per man-day
5	Conversion to digital format	Backlog entry of RTI applications/appeals	35	per page/per case
6	Image scanning per page		3	Per page
7	Set up of public authority account / e-filing account		11000	Per Public Authority
8	Translation of pages from English to Odia or vice versa		500	Per page

N.B. GST would be paid extra as applicable from time to time


5/5/20
Director
Inf. & Public Relation Deptt

Luminous Infoways Pvt. Ltd.

Managing Director