

Government of Odisha
General Administration and Public Grievance Department

No. 26371 /Gen.
GAD-SC-ESTT-0001-2021

Bhubaneswar, dated the 30th September, 2021

From

Sri Ganesh Chandra Patra
Additional Secretary to Government

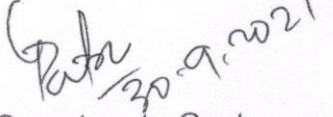
To

All Departments
All HoDs
All Collectors

Sub: Extension of timeline for updation of e-Service Book data

In inviting reference to the above cited subject, I am directed to say that the department wise overall completion status of e-SB updation process as on 27th September, 2021 is 62%. The following 5 departments viz. Cooperation, Agriculture & Farmers Empowerment, Forest Environment & Climate Change, Home & Excise Department have achieved updating more than 90% of Service books. As many as 32 departments have 25-77% completion status. Considering the progress of these departments it is expected that the updation process can be completed within a time span of 1-2 months.

Therefore, the time period to update e-SBs is extended for another 2 months i.e. till 30th November, 2021. All departments are directed to complete updating service books of employees retiring on or before 31st December, 2021 before 31st October, 2021. This 2 months extended time period may be considered as final extension. Lapses in this regard will be viewed seriously and may attract penalties in terms of non drawal of salary of concerned nodal officers along with employees whose SBs are not updated in time. It is requested that the A/Ds may take initiatives to expedite and complete the process within this extended timeline positively.


30.9.2021
Additional Secretary to Govt.