

The Orissa



Gazette

EXTRAORDINARY
PUBLISHED BY AUTHORITY

No. 1022 CUTTACK, MONDAY, SEPTEMBER 30, 1996/ASVINA 8, 1918

GENERAL ADMINISTRATION DEPARTMENT

NOTIFICATION

The 30th September 1996

No. 26373—2R/1-17/95-Gen.—In exercise of the powers conferred by the proviso to Article 309, of the Constitution of India, the Governor of Orissa is pleased to make the following amendments to the Orissa Ministerial Services (Method of Recruitment and Conditions of Service of Assistants and Section Officers in the Offices of the Heads of Department) Rules, 1994, namely:—

1. (1) (These Rules may be called the Orissa Ministerial Services (Method of Recruitment and Conditions of Service of Assistants and Section Officers in the Offices of the Heads of Department) (Amendment) Rules, 1996.
- (2) They shall come into force from the date of their publication in the Orissa Gazette.

2. In the Orissa Ministerial Services (Method of Recruitment and Conditions of Service of Assistants and Section Officers in the Offices of the Heads of Department) Rules, 1994 (hereinafter referred to as the said rules), for clause (e) of sub-rule (1) of rule 2, the following clause shall be substituted, namely:—

"(e) 'Departmental Examination' means the Accounts Training conducted by the Madhusudan Institute of Accounts and Finance and would include a test/examination prescribed at the end of the training".

3. In the said rules, in rule 13—

- (i) in sub-rule (2), for the words "passed the preliminary Accounts Examination conducted by the Board of Revenue", the words "successfully passed the Departmental Examination" shall be substituted.

(ii) after sub-rule (2) the following proviso shall be inserted namely:—

"Provided that the Junior Assistants who have already passed the Final Accounts Examination conducted by the Board of Revenue on the date of coming into force of these rules shall not be required to pass the Departmental Examination provided in sub-rule (2)".

4. In the said rules, in rule 14,

(i) In sub-rule (1) the words "and has passed the Final Accounts Examination conducted by the Board of Revenue" shall be deleted.

(ii) After sub-rule (1) the following proviso shall be inserted, namely:—

"Provided the Senior Assistants those who have been promoted from the rank of Senior Grade Diarists, Senior Grade Typists, Senior Grade Recorder and Senior Grade Despatchers as per sub-rule (3) of rule 13 shall not be considered for promotion unless they have passed the Departmental Examination".

5. In the said rules, for rule 19, the following rule shall be substituted, namely:—

"19/(1) All persons appointed to a post in the service shall be on probation for a period of two years in case of Direct Recruitment and one year in case of promotion which shall be counted from the date of joining the post"

Provided that the period of probation shall not include the following:—

(a) Extraordinary leave,

(b) Period of unauthorised leave,

(c) Any other period held to be not being on actual duty.

(2) The appointing authority may extend the period of probation or terminate the services of a person appointed on probation (in case of the direct recruit) or revert a person to his previous post (in case of a promotee during or at the end of his period of probation, if the work and conduct of such person is not found to be satisfactory.

(3) The date of completion of the period of probation in each case shall be notified by an office order and shall also be recorded in the Service Book.

6. In the said rules, after rule 26 under PART VII, the following rule and PART shall be inserted namely:

PART VIII

TRAINING

27. (1) The required attendance during the training, Syllabus for the training and the level of performance in the

test/examination for passing the same shall be as determined by the Madhusudan Institute of Accounts and Finance in consultation with the General Administration Department.

- (2) All the Senior Assistants, appointed in accordance with sub-rule (3) of Rule 13 and all the Junior Assistants of the offices of different Heads of Departments shall be deputed in turn to the Madhusudan Institute of Accounts and Finance, Bhubaneswar for attending the next feasible training course in order of their seniority:

Provided that where a Junior Assistant selected for training could not be relieved in the interest of public service and completes the said training successfully subsequently, his/her seniority in gradation list shall be maintained and his date of passing the prescribed examination shall be antedated. In case promotion is due and the Assistant, otherwise qualified for promotion, has not undergone training for no fault of his/her, he/she should get promotion as usual, according to his/her seniority to the post of Senior Assistant. However, in the rank of Senior Assistant he/she shall have to undergo training and after successful completion of training he/she will be confirmed in the rank of Senior Assistant.

- (3) The Madhusudan Institute of Accounts and Finance shall issue a certificate to each trainee, who successfully completes the Training Course. The Madhusudan Institute of Accounts and Finance shall also submit separately a list of persons successfully completed the training to the General Administration Department and to the concerned Heads of Departments at the end of each such course. It shall also, indicate, whether the trainee concerned has failed in attendance or in the test/examination.
- (4) The General Administration Department shall be the nodal Department for deputing the Assistants for training. The concerned Heads of Department shall recommend the names of the Junior Assistants and the Senior Assistants to the General Administration Department strictly in order of their seniority.
- (5) A person deputed for training shall be treated as on duty and he shall get the duty pay. The duty pay shall, however, be admissible only for the duration of one term of the training course. If a person fails in completing successfully the training due to the failure in the test/examination only, he may be allowed to more chances to undertake the test/examination part of the subsequent training courses, for taking such test/examination, the person concerned shall have to take leave for this purpose. In case a person fails due to the shortage of the attendance for reasons whatsoever, he may be nominated again for the training course and he shall undergo the full course of training afresh. In case of re-nomination to the training course, while the person shall be treated as on duty,

the financial benefits of the duty pay shall not exceed the duration of one term of the training course. The duty pay paid for the extra duration shall be recovered at a rate of 1/3rd of the monthly salary beginning from the month immediately succeeding the re-nominated training course.

By order of the Governor
S. KUMAR
Special Secretary to Government