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Government of Orissa
Political and Service Department.
No.1714-2M-4/65-Gen.

Bhubaneswar, dated the 27th January 1965.

From

Shri H.Sahu, B.A., O.S.S.
Asst. Secretary to Government.

To

The Assistant Registrar (Admn.),
Utkal University, Vanivihar, Bhubaneswar.

Sir,

I am directed to refer to your letter No. Estt-II-D(51) 30572/61 dated the 30th September 1964, addressed to the Assistant Secretary to Government, Home Department regarding the procedure to be followed for serving the office orders on an assistant who is on leave and whose leave address is not known and to say that a press note may be issued and published in the local news papers directing the assistant concerned to receive orders from the authority (to be specified) by a specified date, failing which it should be deemed that he has absconded and has ceased to be a Government servant from that date. If the intention is not to terminate his services before taking over proper charge from him or before recovery of Government dues proceedings may be drawn up and charges framed may be communicated through the press note in local news papers as suggested above and thereafter if he fails to receive them by the specified date action may be taken ex parte according to the gravity of the offence committed.

If the assistant concerned is not a permanent employ, the maximum period of extraordinary leave Admissible to him may be granted to him and on his failure to resume duty thereafter he ceases to be Government servant under rule 1-D of Appendix 10 of the Orissa Service Code, Volume I and as such his services can be terminated or his services can be terminated as per the term of his appointment and the orders terminating his service may be despatched to him in his permanent address. It is immaterial whether he receives it or avoids to receive.

Yours faithfully,

Sd/-
Asst. Secretary to Govt.

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