

IMMEDIATE

Government of Orissa  
Political & Services Department.

No. 5406 (27)  
2R/1-5/73

Dt. 12/4/73

To

All Secretaries to Government. (By name)

Sub: Delay in disposal of departmental proceedings.

Ref: O&M-139/57 No.3559(76) dated 15.3.1958  
No.Vig.26/59/13912(81)/Gen., dated 10.11.59  
No.160(95)AT dated 17.4.64 and No.2009(28)-Gen  
dated 8-9-66.

Sir,

I am directed to say that inspite of issue of instructions from time to time on the subject referred to above, Government have observed that proper attention is not being paid by the concerned authorities for expeditious disposal of departmental proceedings started against Government Servants. As a result, these departmental proceedings are unduly protracted causing ~~to~~ hardship to the delinquent Government servant as well as loss to Government by way of payment of subsistence allowance for a long period. This can be avoided if the suspending authorities exercise proper discretion while suspending the Government Servant and take prompt action in disposing of cases pending against the suspended officers.

2. All Departments of Government, Heads of Departments and District Offices were requested to maintain a statement of persons placed under suspension in the proforma prescribed in Political and Services Department Memo No. OM-139/57-No.3559/Gen., dated 15.3.58

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(copy enclosed). It is noticed that these instructions have not been systematically followed. The quarterly return prescribed in Chief Secretary's D.O. No.20094(28)Gen dated 8.9.66 addressed to all Secretaries (copy enclosed) is also not being regularly submitted to the Political and Services Department.

3. This was recently reviewed by the Governor in a meeting of Secretaries. He desired that all concerned should attach the highest priority to this item of work. It is therefore requested that information may be furnished in the following proforma so as to reach this Department by 20.4.1973 for the information of Governor.

Yours faithfully,

/Wahit<sub>12/4/73</sub>  
Additional Secretary to Government.

PROFORMA

Sl. No.	Name & designation of the Officer suspended.	Date of suspension.	Reasons for delay in finalisation of the proceedings.	Steps taken for expeditious disposal of the proceedings.	REMARKS
1	2	3	4	5	6

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