

GOVERNMENT OF ORISSA
POLITICAL AND SERVICES DEPARTMENT

NO. 79 (100) GEN.,
P.S.C. 96/65.

FROM:

SHRI A. K. BARREN, M.C., I.A.S.,
CHIEF SECRETARY TO GOVERNMENT.

TO :

All Secretaries to Government
All Heads of Departments.

Bhubaneswar, dated the 4th December, 1965.

Sub:

Appointments to gazetted posts - Procedure
for obtaining concurrence of the P.S.C.

Sir,

I am directed to invite your attention to the circulars issued from this Department as noted on the margin regarding the procedure to be adopted in the matter of consultation with the Public Service Commission of cases of appointment to gazetted posts.

No. 6600(18)-Gen.,
dated 22.5.1962.
No. 10037(20)-Gen.,
dated 3.8.1962.
No. 10871(26)-Gen.,
dated 17.7.1964.

2. The procedure prescribed is as follows :-

- (a) When an appointment to a gazetted post is to be made for a period of six months or less consultation with the P.S.C. is not necessary.
- (b) When an ad-noc appointment is required to be made to a gazetted post, it should be made only for a period of six months and within this period of six months, concurrence from the P.S.C. is to be obtained and then only extension should be given to such appointment.
- (c) In cases where it is not possible for any unavoidable reason to get the concurrence of the P.S.C. within the period of six months, further extension should be given only by reference to the P.S.C. and getting their concurrence.

3. Notwithstanding that the procedure stated above has been laid down in clear terms and instructions have been issued repeatedly to follow this procedure scrupulously, instances have come to notice where :-

- (a) Reference to P.S.C. has not been made at all in some cases.
- (b) Reference to P.S.C. has been made long after the period of six months of ad-noc appointment has expired.
- (c) Reference to P.S.C. has been made, in some cases, after the expiry of the period of ad-noc appointment of 6 months and also the period of further extension was over.

4. The P.S.C. have, therefore, rightly expressed their dissatisfaction in more than one case and this has placed the Government in an embarrassing position. In most of the cases where such irregularities were committed, it has been found from the explanation received from the Departments, that the common reason given is that the opinion of the officer concerned was not available in time. There are two opinions that this explanation is unsatisfactory. In the exigencies of public service, an ad-noc appointment is to be made, it is imperative that urgent attention is paid to obtain all the necessary records.

*Pl. see given
file vol III + 1-97-98-N*

5. In order to put a stop to either inadvertent or deliberate negligence in this respect, Government have been constrained to prescribe stringent measures and have been pleased to order that hereafter in any case of such negligence brought to notice, the Secretary of the Department will be called upon to explain why disciplinary action should not be taken against the person(s) responsible for such irregularities. It has also been ordered that whenever a complaint alleging irregularities of this nature is received from the P.S.C. the Secretary of the Department concerned should, without delay, send his comments along with the connected file fixing responsibility on the person or persons concerned with the irregularity.

6. I am therefore, directed to request that these instructions may be borne in mind and may be brought to the notice of every authority concerned in making appointments to gazetted posts.

Yours faithfully,

CHIEF SECRETARY TO GOVERNMENT

Memo No. 80 Govt., dated the 4-1-55

Copy forwarded to the secretary to Public Service Commission, Cuttack for information.

ADDITIONAL SECRETARY TO GOVERNMENT

(Prof. H.)