

# The Odisha Gazette

EXTRAORDINARY  
PUBLISHED BY AUTHORITY

No. 02, CUTTACK, FRIDAY, JANUARY 01, 2020/ PAUSA 11, 1942

[No. 29656—GAD-SC-GCS-0034/2020/Gen.]

GENERAL ADMINISTRATION & PUBLIC GRIEVANCE DEPARTMENT

RESOLUTION

The 30th December, 2020

**Sub— Scrutiny of CCRs for consideration of promotion for Group-C Officers and modified procedure in respect of Group- A and B officers.**

The provisions prescribed under Clause (c) of rule - 3 of the Orissa Civil Services (Criteria for Promotion) Rules, 1992 provide that " *in order to judge the suitability of an officer for promotion, the Orissa Public Service Commission, the Departmental Promotion Committee or the Selection Committee/Selection Board, as the case may be, shall scrutinize preceding five available annual Confidential Character Rolls and other documents, if any, having a bearing on the performance and conduct of all eligible officers, unless for reasons to be recorded, it is considered necessary to refer to any earlier record to adjudge an officer's suitability.*

*Provided the available Confidential Character Rolls (CCRs) taken into consideration for promotion as above shall include CCRs covering at least a period of three years ( amended as 36 months) in preceding five years ( amended as 60 months)."*

It has come to the notice of the Government that the Group-C employees are often not considered for promotion due to want of adequate CCRs. Non-availability of CCR may be due to different reasons like non initiation/ non-recording of CCR by the Reporting/Counter signing/ Accepting Authorities and non-functioning of internet service/ technical glitches hindering online submission of CCR by the Group-C employees.

Keeping in view the above difficulties, the Government have been pleased to decide that the recording of annual CCR of Group-C officers in the prescribed format by their

higher Authorities and maintenance of the same shall be discontinued with immediate effect. Instead, the Authorities under whom the employee has worked during the year shall assess the Group-C officer. While assessing the Group-C employee the Authority will record, in the HRMS system, a remark **“fit for promotion”** or **“not fit for promotion”**. The link for this purpose will be available in HRMS under the link **“Group- C Assessment”**. This information will be placed before the DPC under reports on "other documents" prescribed under rule-3 (c) of the Odisha Civil Services (Criteria for Promotion) Rules, 1992 for consideration. All other conditions required for promotion like eligibility, merit, suitability and seniority of the candidate will be strictly followed by the Departmental Promotion Committee/ Selection Committee or Selection Board as the case may be while considering promotion.

The provisions of the Odisha Civil Services (Criteria for Promotion) Rules, 1992 and the instructions on CCR are being suitably amended/ modified separately.

This shall come into force with immediate effect.

#### **ORDER**

Ordered that the Resolution be published in the Extraordinary issue of the *Odisha Gazette* for general information. Ordered also that copies of the Resolution be forwarded to all Departments of Government / all Heads of Department / all Collectors.

By Order of the Governor

**SANJEEV CHOPRA**

Principal Secretary to Government