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Government of Orissa,
General Administration Department.

No. 10637/Gen., dated, 27-4-84

94-296-SC
3/5/84

To All Departments of Government.

Sub: Amendment to Orissa Secretariat Instructions.

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The undersigned is directed to say that the following amendment shall be made to the existing Rule-23 of Chapter-II of the Orissa Secretariat Instructions with immediate effect.

The existing Rule-II-23 shall be substituted by the following :-

Rule-II-23 - Use of Stenographers when they are not employed in dictation:-

" Officers should also use the Stenographers when they are not employed in dictation for re-typing drafts and other matters which need not go the Issue Section. When the Junior or Senior Stenographers are not required by their officers, their services may be utilised for specific period by other officers of equal or higher rank in the same Department with prior consent of the officer to whom the Stenographer is attached "

(Signature)
Special Secretary to Government.
26.4.84

Memo No. 10638/Gen., dated, 27-4-84

Copy forwarded to All Officers / All Branches of General Administration Department for information.

(Signature)
Secretary to Government.
26.4.84

S.Ali/-*