

POLITICAL & SERVICES DEPARTMENT

NOTIFICATION

The 5th June 1978

*repealed*

No. 12264-Gen.—In pursuance of rule 5 of the Orissa Administrative Service, Class II (Recruitment) Rules, 1978, the State Government in consultation with the Orissa Public Service Commission, hereby makes the following regulations, namely:—

1. *Short title and Commencement*—(1) These regulations may be called the Orissa Administrative Service, Class-II (Appointment by Competitive Examination) Regulations, 1978.

(2) They shall come into force on the date of their publication in the *Orissa Gazette*.

2. *Definition*—In these regulations unless the context otherwise requires -

(a) "Commission" means the Orissa Public Service Commission .

(b) "Rules" means the Orissa Administrative Service, Class II (Recruitment) Rules, 1978.

(c) "Schedule" means the Schedule appended to these regulations.

3. *Holding of Examination*—(1) A combined competitive examination shall be conducted by the Commission having regard to the likely number of vacancies each year in the manner prescribed in Schedule I, for direct recruitment to the service mentioned below:—

(i) The Orissa Administrative Service, Class II,

(ii) The Orissa Finance Service, Class II,

(iii) The Orissa Police Service,

(iv) The Class II Branch of Orissa Co-operative Service.

(2) The dates on which and the places, at which the examination shall be held shall be fixed by the Commission.

4. *Conditions of eligibility*—In order to be eligible to compete at the examination a candidate must satisfy the following conditions, namely:—

(1) *Nationality*—

(a) He shall be a citizen of India.

(b) He shall be able to speak, read and write Oriya; and shall have to pass a test in Oriya equivalent to the M. E. Standard.

(2) *Age*—Candidates shall be under twenty-eight years and over twenty-one years of age on the 1st day of August of the year in which applications are invited:

Provided that the maximum age-limit in the case of candidates belonging to Scheduled Castes or Schedules Tribes shall be relaxed by five years.

NOTE (i)—Government Servants, whether temporary or permanent are eligible to appear at the competitive examination provided they are within the prescribed age-limits.

(ii) Applications from such Government Servant shall however be rejected unless submitted through the authority which appointed them to their respective service.

(3) *Educational Qualifications*—He must hold a degree of any University incorporated by an Act of the Central or State legislature in India or other educational institutions established by an Act of Parliament or declared to be deemed as Universities under section 3 of the University Grants Commission Act, 1956, or a foreign University approved by the Central Government from time to time, or must possess such other educational qualification as the Commission may decide to be equivalent to those prescribed above.

NOTE—Copies of only degree certificates or provisional certificates issued by the University duly attested by a Gazetted Officer as true copies shall be accepted as evidence of educational qualification. The originals shall be produced at the time of *viva voce* test.

(4) *Fees*—(a) No application shall be considered unless it is accompanied by a chalan showing payment into a Government treasury the fees as may be prescribed by the Commission for the purpose from time to time.

(b) No claim for refund of the fees shall in any circumstance, be entertained.

(5) *Character*—A candidate shall be of good character and shall submit to the Commission along with his application, certificate of character from—

(a) the Principal, Proctor, Dean or Professors-in-charge of a department of teaching of the College or University in which he last studied; and

(b) two respectable persons (not being relations) who are well acquainted with him in private life and are unconnected with his College or University carrier.

NOTE—Copies of certificates duly attested by a Gazetted Officer shall be forwarded with the application but the originals shall be produced at the time of the *viva voce* test.

(6) *Physical fitness*—(a) A candidate must be of sound health good physique and active habits and free from organic defects or bodily infirmity and shall be required to appear before the State Medical Board before appointment.

NOTE—In order that candidates may not be disappointed as a result of the finding of the State Medical Board constituted in this behalf they are advised to get themselves thoroughly examined by a competent Medical Officer and satisfy themselves as to their physical fitness before they decide to apply for permission to sit for competitive examination.

(b) Before appointment the male candidates shall be required to undergo physical test of sixteen Kilometres walk in three hours and to show that they can ride bicycle. This test shall be conducted before the candidates are required to appear before the State Medical Board.

NOTE—Arrangements for the above tests shall be made by the Inspector-General of Police or suitable Gazetted Officer or Officers selected by him under the order of State Government who do not accept responsibility for any injury sustained by a candidate in course of the test.

(7) *Identity*—Candidates shall submit three copies of their recent pass-port size photograph duly signed by them, one of which shall be affixed on the first page of the application form and the remaining two shall be firmly attached to it.

5. *Disqualifications*—Any attempt on the part of a candidate to obtain support for his candidature by any means may be held by the Commission to disqualify him for admission to the examination.

6. *Eligibility for admission*—The decision of the Commission as to the eligibility or otherwise of a candidate for admission to the examination shall be final and no candidate to whom a certificate of admission has not been issued by the Commission shall be admitted to the examination.

The application of a candidate shall be summarily rejected if the same is not complete in all respects as provided in the rules, regulations, application forms and supplementary instructions to the candidates, by the last date prescribed for the receipt of applications.

7. *Forwarding of the list by the Commission*—(1) The Commission shall forward to Government in the Administrative Department a list arranged in order of merit of the candidates who have qualified by such standards as the Commission may determine and of the candidates belonging to Scheduled Castes and Scheduled Tribes who, though not qualified by that standard are having regard to the maintenance of efficiency of administration, declared by the Commission to be suitable for appointment to the service. The list shall also be published for general information.

(2) The said list shall ordinarily be in force for one year from the date of its preparation by the Commission:

Provided that the State Government may, at any time in consultation with the Commission, for a grave lapse in the conduct on the part of any person included in the list remove the name of such person from the list.

8. *Filling of vacancies*—Subject to the provisions of regulations 10, 12 and 13 candidates will be considered for appointment to the available vacancies in the order in which their names appear in the list.

9. *Allotment*—(1) Candidates securing the highest places on the results of the examination and eligible for appointment to the different services included under regulation 3 (1) will, subject to any preference that have been expressed by them in their applications, be appointed to those, up to the number of vacancies that are decided by Government to be filled on the result of the examination. Due consideration will be given to the performance expressed by a candidate at the time of his application, but, the Government reserve the power to assign him to any service for which he is a candidate and for which he is considered most suitable.

(2) Notwithstanding anything to the contrary in rules 9 to 16 of the Orissa Co-operative Service (Recruitment and Conditions of Service) Rules, 1974 the provisions of these regulations shall apply to allotment of candidates to the Class II Branch of Orissa Co-operative Service.

(3) If two or more candidates obtain equal marks in the aggregate, the order of merit shall be determined in accordance with the highest marks secured by such candidates in the aggregate in the compulsory subject, should the marks in the aggregate in the compulsory subject be also equal, then the order of merit shall be decided in accordance with the highest marks secured in the *viva-voce* test. In the event of both being equal the marks obtained in the qualifying examination will determine the order of merit.

10. *Reservation for Scheduled Caste and Scheduled Tribes Candidates*—Notwithstanding anything contained in these regulations, reservation of vacancies to be filled up by candidates belonging to Scheduled Castes/Scheduled Tribes and the method of filling up the same shall be as may be prescribed in the Orissa Reservation of vacancies in the services and posts (for Scheduled Castes and Scheduled Tribes) Act 1975 and the rules framed thereunder.

11. *Penalty*—A candidate who is or has been declared by the Commission guilty of impersonation or of submitting fabricated documents or documents which have been tampered with or of making statements which are incorrect or false or of suppressing material information or of using or attempting to use unfair means or guilty of disorderly or improper conduct in the examination shall or otherwise resorting to any other irregular or improper means for obtaining admission to the examination may, in addition to rendering himself liable to a criminal prosecution, be debarred permanently or for a specified period.

(a) by the Commission from admission to any examination or appearance at any interview held by the Commission for selection of candidates; and

(b) by the State Government from employment under the Government

12. *Medical fitness*—No candidate shall be appointed to any of the services who after such medical examination as the State Government may prescribe is not found to be fit in mental or bodily health and free from any mental or physical defect likely to interfere with the discharge of the duties of such services.

13. *Right to Appointment*—The inclusion of a candidate's name in the list shall confer no right to appointment unless the State Government are satisfied, after such enquiry as may be considered necessary that the Candidate is suitable in all respects for appointment to the service.

14. *Repeal and saving*—Any regulations corresponding to these rules and in force immediately before the commencement of these rules are hereby repealed.

Provided that any order made or action taken under the regulations so repealed, shall be deemed to have been made or taken under these regulations.

15. *Interpretation*—If any question arises relating to interpretation of these regulations it shall be referred to Government in the Political & Services Department for decision.

By order of the Governor

R. K. NAYAK

Additional Secretary to Government

**SCHEDULE I ( See regulation 3 (1)**

**SYLLABUS AND RULES FOR THE COMPETITIVE EXAMINATION**

The following shall be the subjects for the competitive examination :—

**COMPULSORY**

Subject	Marks
1. English Essay (one paper) ..	150
2. General English (one paper) ..	100
3. General Knowledge (two papers) ..	200
4. Translation and Retranslation (one paper) ..	50
5. Viva Voce ..	300

**OPTIONAL**

6. General Economics (one paper) ..	200
7. Political Science (one paper) ..	200
8. Philosophy (one paper) ..	200
9. General Psychology (one paper) ..	200
10. Indian History (one paper) ..	200
11. British History (one paper) ..	200
12. European History (one paper) ..	200
13. Geography (one paper) ..	200
14. Pure Mathematics (one paper) ..	200
15. Applied Mathematics (one paper) ..	200
16. Statistics (one paper) ..	200
17. Chemistry (one paper) ..	200
18. Physics (one paper) ..	200
19. Botany (one paper) ..	200
20. Zoology (one paper) ..	200
21. Geology & Mineralogy (one paper) ..	200
22. Anthropology (one paper) ..	200
23. Indian Language & Literature (Modern or Classical) (one paper) (i) Oriya or (ii) Hindi, or (iii) persian, or (iv) Sanskrit.	200

24.	English literature (one paper)	..	200
25.	Law (one paper)	..	200
26.	International Law (one paper)	..	200
27.	Commercial Law (one paper)	..	200
28.	Advance Accounting and Auditing (one paper)	..	200
29.	Sociology (one paper)	..	200
30.	Industrial Relations & Labour Welfare (one paper)	..	200
31.	Education (one paper)	..	200

NOTE—(i) Candidates shall select any three optional subjects from the above list.

(ii) Note more than two optional subjects from the following groups shall be selected :—

(a) Item Nos. 10, 11, 12 (b) Item Nos. 14, 15, 16 and (c) Item Nos. 25, 26, 27

2. A candidate shall answer the papers in English unless otherwise directed.

3. All papers except translation and the viva voce test shall be of three hours duration. The time allowed for the translation paper shall be of two hours. There is no time limit for the viva voce test.

4. The Commission shall summon for the viva voce test all candidates who have appeared at the written test and have secured minimum qualifying marks to be prescribed by the Commission, at their discretion in any or all the subjects.

5. The standard of the optional papers shall be that of an Honours Degree examination (two years cours) of an Indian University.

6. If a candidates handwriting is not easily legible, a deduction which may be to the extent af 10 per cent of marks otherwise accruing to him in a paper may be made.

7. From the marks assigned to a candidate in each subject such deduction may be made as the Commission may consider necessary in order to ensure that no credit is allowed for merely superficial knowledge.

8. Credit shall be given for orderly effective and exact expressions combined with due ecconomy of words in all subjects of the examination.

9. The following details may prove helpful to a candidate as indicating the standard and nature of the examination:—

(1) English Eassy—An essay to be written in English on one of several specified subjects.

(2) General English—Questions to test the understanding of and the power to write English including comprehension test (passage will usually be set for summary or precis) and questions will include letter writing on given subjects.

(3) General knowledge—Including knowledge of current events and of such matters of every day observation and experience in their scientific aspects as may be expected of an educated person who has not made a special study of any scientific subject. The paper will also include questions on Indian History and Geography of a nature which candidates should be able to answer without special study.

(4) Translation and Retranslation—The examination shall be directed to test not the extent of the candidates knowledge of any literature, i. e., English, Oriya, Bengali, Hindi, Telugu or Urdu, but only facility in rendering from one language into another with reasonable accuracy and elegance. Candidates whose ordinary spoken and written language is not Oriya may take up translation from English into one of the vernaculars, named below:—

(a) Hindi, (b) Bengali, (c) Telugu and (d) Urdu and vice versa in the compulsory paper,

(5) *Viva voce*—The candidate will be interviewed by the Commission who will have before them a record of his career. He will be asked questions on matters on general interest. The object of the interview is to assess his suitability for the service for which he is entered, and in framing their assessment the Commission will attach particular importance to his intelligence and alertness, his vigour, general outlook and his potential qualities of leadership—

(6) *General Economics*—Candidates will be expected to have a knowledge of economic theory and should be prepared both to illustrate theory by facts and to analyse facts by the help of theory, questions may be set on the history of economic thought.

(7) *Political Science*—Candidates will be expected to show a knowledge of political theory and its history, political theory being understood to mean not only the theory of legislation but also the general theory of the State. Questions may also be set on constitutional forms (Representative Government, Federalism etc.) and Public Administration (Central Local). Candidates will be expected to have a knowledge of the origin and development of existing institutions.

(8) *Philosophy*—The subject covers the history and theory of Ethics Eastern and Western and included moral standard and their application, the problems of moral order and progress of Society and the State and theories of punishment. It includes also the history of Eastern and Western Philosophy and should be studied with special reference to the problems of space time and casualty evolution and value and the nature of God.

(9) *General Psychology*—

- (i) Scope subject matter and methods of Psychology;
- (ii) Place of Psychology among the social and biological services;
- (iii) Psychological process of higher nervous system;
- (iv) Sensation, perception, memory, imagination and thinking;
- (v) Motivation, feeling, emotion, mood;
- (vi) Learning verbal and motos;
- (vii) Personality, the process of socialisation;
- (viii) Intelligence;
- (ix) Schools of modern psychology, and
- (x) Personality measurement.

(10) *Indian History*—From the earliest time including Constitutional History of modern India from 1956 up-to-date. The paper will include also questions on social and literary developments.

(11) *British History*—The examination will cover the period from 1485 to 1880. The paper will include questions on social and literary developments.

(12) *European History*—Modern European History from 1816;

(13) *Geography*—Geography of the world with special reference to India, question may be set on topics which concern Geography jointly with other subjects, such as Economics, History, Physics Botany and Geology.

(14) *Pure Mathematic*—The subject included will be—

- (a) Algebra and Theory of Equations with Determinants,
- (b) Trigonometry,
- (c) Pure Plane Geometry and Analytical Geometry of two and three dimensions,
- (d) Differential and Integral Calculation and Differential Equations

(15) *Applied Mathematics*—The subjects included will be—(a) Statics (b) Dynamics (c) Hydrostatics

(16) *Statistics*—Candidates shall be expected to possess some knowledge of important Indian Official Publications relating to Statistics. Knowledge of calculus is desirable but not essential. Numerical Analysis—General nature and scope of statistical methods. Classification of statistical data by categories and the measurement tabulation and handling of data. Graphical representation and interpretation of charts and diagrams, smoothing of data. Trend and fluctuations elementary methods of graduation. Interpolation, method of least squares. Statistical methods—Elements of the theory of probability. Elementary ideas of statical population and random samples. Statistical ratios and frequency distribution. Method of moments. Mean, Median, Mode, Quartiles, etc. Measures of sampling theory. Standard error and probable error. Comparison of means including the case of small samples. Test of goodness of fit. Contingency Tables and test of Association. Simple and multiple correlation for three variables, Regression co-efficients. Elementary analysis of variance.

(17) *Chemistry*—General (Including Physical) Chemistry, Inorganic Chemistry. The paper will include questions on the study of Chemistry with a distinct industrial and historical bias.

(18) *Physics*—The paper will include questions on General Physics, Sound, Heat, Light, Electricity and Magnetism.

(19) *Botany*—The subject will include Vegetable Physiology

(20) *Zoology*

(21) *Geology and Mineralogy*

(22) *Anthropology*—Social candidates shall not be expected to have an extensive experience of laboratory and museum work. The subject shall be treated with special but not exclusive reference of people of rude culture including prehistoric civilization.

(23) *Indian language and literature*—(Modern or classical)

(i) *Oriya*—Candidates will be expected to show a general knowledge of the history of development of Oriya language and literature from the time of Atibadi Jaganath Das up to the present day. Evidence of first hand reading will be required. The paper will include questions on grammar. Philology, Social and Political History and literary criticism. Answers should be in Oriya and credit will be given for exact and affective expressions.

(ii) *Hindi*—Candidates will be expected to show a knowledge of the principal classical authors. Evidence of the first hand reading will be required. The paper will include questions on Grammar. Philology, Social and Political History and literary Criticism. Answer should be in Debnagiri.

(iii) *Persian*—

(a) Translation—(i) From English into Persian and (ii) from Persian into English.

(b) Language, literature and Grammar—(i) A general knowledge of the history of Persian language and literature, and (ii) Grammar according to modern method and elements of Persian Prosody and Rhetoric.

(iv) *Sanskrit*—(a) Translation (b) language, literature and Grammar.

A candidate may, if he so wishes, answer all the question in Sanskrit in Debnagiri script except the portions relating to translation into English.

The object of the examination shall be more to draw out what a candidate knows than to test the knowledge it is not expected that he should be an expert or specialist in any branch or Sanskrit literature, but he should have a grasp of both the classical language and literature.

He should have a general knowledge of Classical Sanskrit Grammar. This knowledge will be tested not by asking him to quote rules, but by their applications to language.

He will be required to translate easy passages into English from Classical Sanskrit literature, but not from commentaries. He may be asked to compose in Sanskrit to write an essay in Sanskrit to summarise a given passage in English or Sanskrit and to translate either language.

A candidate, if he so wishes, answer all the questions in Sanskrit in Debnagiri script except the portions relating to translation into English.

(24) *English literature*—A general knowledge of the history of English literature from the time of Spencer to the end of Queen Victoria with special reference to the following authors Shakespere, Milton, Johnson, Wordsworth, Keats, Carlyle, Tenny son and Hardy,

Evidence of first hand reading will be required.

(25) *Law*—(i) Constitutional law of the Republic of India and the United Kingdom.

(ii) Jurisprudence, Torts, India law of Contract, Indian Evidence Act and Indian Penal Code.

(26) *International law*—Including also the History of the International law and the law of Belligerent and Neutrals in War.

(27) *Commercial law*—(i) The Indian law relating to agreements, contracts, bailments, pledge, agency, sales of goods, carriage and affreightment and negotiable instruments.

(ii) Outline of law relating to joint stock companies, partnership insurance, insolvency and arbitration.

(28) *Advance Accounting and Auditing*—Advanced Accounting and Cost Accounting—The Accounts of different kinds of trading business.

Banks, Insurance, Mining, factories together with accounts of non-tradings concerns such as hotels, clubs, charitable institutions.

Detailed study of depreciation, reserves, sinking fund of joint stock and partnership accounts.

Criticism of published accounts

29. Sociology—Scope of Sociology, Relations with the social and natural sciences, Methods.

Origins of Society, Primitive life, stages of social evolution, social heritage; its Mechanism, Orders of environment, Types of behavior.

Social structure, Groups, Institutions, Association Family, Marriage, Status, Class, Community, Herd and Crowd, Occupation, property, Personality, Culture and Civilization, Myths and legends, Language and speech Race Contracts and their types, States, Morals and their evolution, Habits, Customs, Mores and Folkways.

Social change, Technological, economic, demographic forces

Psychological factors, Interaction, imitation, diffusion, Cultural factors, Role of ideas, Leadership Laws of social change and social selection.

Social processes. Competition, Differentiation, Collectisation, Types of conflict, Distribution of Wealth Social Ecology.

Social maladjustment, Mass culture, City and Village, Crime, social evils.

Social Control, Agencies, The State and the Law, Welfare State, Religion, Art Education, Public Opinion and Propaganda.

Social Planning, its principles, Indian conditions, Social work and Welfare

Social Security, purpose and progress

History of social thought, Materialistic and sociological schools, Indian contribution in the light of Indian culture.

Elementary social Statistics, Techniques of Social Surveys.

30. *Industrial Relations and Labour Welfare*—Theory and practice of trade unionism in India including Government policy for control and regulation of labour Management relations. The main provisions of important labour laws like Factories Act, Industrial Dispute Act Workmen Compensation Act, Employees State Insurance Act, Payment of Wages Act, Minimum Wages Act.

31. *Education*—Principles of Education and Educational Psychology, History of Education in India with particular reference to modern education.

#### SCHEDULE II [See Regulation 4 (2)]

##### LIST OF SCHEDULED CASTES

1. Adi-Andhra, 2. Amant or Amt, 3. Audhelia, 4. Bdaik, 5. Bagheti or Baguti, 6. Bajikar, 7. Bari, 8. Bariki, 9. Basore or Burud, 10. Bauri, 11. Bauti, 12. Bavuri, 13. Bedia or Beja, 14. Beldar, 15. Bhata, 16. Bhoi, 17. Chachati, 18. Chakali, 19. Chamar, Mochi, Muchi or Satnami, 20. Chandala, 21. Cherua or Chelia, 22. Chandhaimaru, 23. Dandasi, 24. Dewar, 25. Dhanwar, 26. Dhoba or Dhobi, 27. Dom or Dombo or Duria Dom, 28. Posodha, 29. Ganda, 30. Ghantarahada or Ghantra, 31. Ghasi or Ghasia, 32. Ghojia, 33. Ghusuria, 34. Ghodakali, 35. Godari, 36. Godra, 37. Gokha, 38. Goroit or Korah, 39. Haddi or Hadi or Hari, 40. Irika, 41. Joggali, 42. Kandora or Kandara, 43. Karua, 44. Katia, 45. Kela, 46. Khadala, 47. Kodalo or Khodalo, 48. Kori, 49. Kumari, 50. Kurunga, 51. Laban, 52. Laheri, 53. Madari, 54. Madiga, 55. Mahuria, 56. Mala, Jhala, Molo or Zala, 57. Mang, 58. Mangan, 59. Mehra or Mehar, 60. Mehtar or Bhangi, 61. Mewar, 62. Mundapotta, 63. Mushahar, 64. Nagarchi, 65. Namasudra, 66. Paidi, 67. Paimda, 68. Pam, 69. Pan or Pani, 70. Panchama, 71. Panika, 72. Pañka, 73. Pantanti, 74. Pap, 75. Pasi, 76. Patial, Patikar, Patratanti or Patua, 77. Rajna, 78. Relli, 79. Sabakhia, 80. Samasi, 81. Sanai, 82. Sapari, 83. Sauntaia (Santia), 84. Sidhria, 85. Sinduria, 86. Siyal, 87. Tamadia, 88. Tamudia, 89. Tanla, 90. Tiar or Tior, 91. Turi, 92. Ujia, 93. Valamiki or Vaimiki.

##### LIST OF SCHEDULED TRIBES

1. Bagata, 2. Baiga, 3. Banjara or Banjari, 4. Bathudi, 5. Bhottada or Dhotada, 6. Bhuiya or Bhuiyan, 7. Bhumia, Bhumij, 9. Bhunjia, 10. Binjhal, 11. Binjhia or Binjhea, 12. Birhor, 13. Bondo-Poroja, 14. Chenchu, 15. Dal, 16. Dasua Bhumlj, 17. Dharua, 18. Didayi, 19. Gadaba, 20. Gandia, 21. Ghara, 22. Gond, Gondo, 23. Ho, 24. Holva, 25. Jatapu, 26. Juang, 27. Kandha Gaud, 28. Kavar, 29. Kharia or Kharian, 30. Kharwar, 31. Kond, Kond or Kandha and Naguli Kandha including Sitha Kandha, 32. Kisan, 33. Kol, 34. Koloh-Kol-loharas, 35. Kolha, 36. Koli including Malhar, 37. Kondadors, 38. Kora, 39. Korua, 40. Kotia, 41. Koya, 42. Kulia, 43. Lodha, 44. Madia, 45. Mahali, 46. Mankidi, 47. Mankirdia, 48. Matya, 49. Mirdhas, 50. Munda, Munda-lohara junda, Mahalis, 51. Mundari, 52. Omanatya, 53. Odaon, 54. Paranga, 55. Poroja, 56. Pantia, 57. Rajuar, 58. Santal, 59. Saora, Savar, Saura or Sahara, 60. Shabar or lodha, 61. Sounti, 62. Tharua.