

Government of Orissa
General Administration Department

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From

Shri T.K. Pandey, IAS
Special Secretary to Government

To

All Departments of Government /
All Heads of Departments /
All Collectors.

Sub:

Entrustment of work of purely private nature to Group -
'D' Government servants - Instructions regarding.

Government in erstwhile P & S Department and G.A. Department have issued a number of instructions viz No.19239 (113) / Gen., Dt.16.10.1965, No. 11897 (118) ., Dt.05.06.1967 and No.20156 / Gen., Dt.27.08.1983 impressing upon all concerned not to engage any Class - IV (Group - 'D') employee in work of purely private nature against their will. The duties of Group - 'D' employees prescribed in erstwhile P & S Departments Circular No. 29787 / Gen., Dt.15.12.1979 do not require a Group - 'D' employee to attend to any work of purely private nature.

It has come to the notice of the Government that these instructions are not followed strictly and reports of harassment of Group - 'D' employees still continue to exist. This amounts to misconduct on the part of officers allowing continuance of such practice.

It is, therefore, impressed upon all concerned that above instructions should be strictly followed. Failure to adhere to these instructions shall be viewed seriously and dealt with appropriately as per rules.

Yours faithfully

T.K. Pandey

Special Secretary to Government