

Government of Orissa
General Administration Department

No. 24052 /Gen.

Bhubaneswar dated the 19th Oct '83

To

All Departments of Government
All Heads of Departments
All Collectors..

Subject:-

Rehabilitation assistance to the families of deceased or permanently disabled Government servants, who die or suffer the disability while in service- guidelines in the matter of.

Instructions have been issued in the General Administration Department Resolution No. 21684/Gen dated 9.9.1982 regarding provision of rehabilitation assistance to the families of Government servants, who die or become permanently incapacitated for work while still in Government service. With a view to ensure that a proper procedure is followed and the facility is not misused in undeserving cases, it has been decided that the following guidelines should be followed for extending the rehabilitation assistance.

(i) Applications for such assistance should be addressed to the officer under whom the deceased or disabled Government servant was working. The controlling authority who receives the application may, if he is satisfied that it is a deserving case, either appoint the applicant in a suitable post under his control or forward it to the next higher authority, if no such post is available under his control.

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14(4)

(ii) Families of Government servants, who die or become incapacitated during re-employment or extension of service are not eligible for rehabilitation assistance.

(iii) When a member of the family has been appointed to a particular post under the scheme, no further claims should be entertained for appointing the same person to a higher post on grounds of compassion. For any further advancement in service, he will have to take his chances in the normal course and compete with other eligible persons.

(iv) Only persons, who possess the minimum educational or technical qualifications for a particular post should be appointed to that post under the scheme.

(v) It is not necessary that a member of the family should be appointed to the same post or service to which the deceased or incapacitated Government servant belonged at the time of his death or injury. The applicant should be appointed against some post according to his qualifications.

(vi) For the purpose of the scheme, the definition of the family would be the same as in the Orissa T.A. Rules.

(vii) Persons seeking appointment under the scheme should apply to the controlling authority in the form indicated in Annexure "A". These applications should be verified and certified by the controlling authority. Suppression of correct information or furnishing false information in the application would render the applicant liable for summary removal from the post, to which he was appointed, in addition to other legal action to which he may be liable under the existing law and rules. The family would also be debarred from getting rehabilitation assistance for another member.

2. These instructions may be brought to the notice of all officers under your control.

(Sd/-) Manoj Kumar
12 X 83
SECRETARY TO GOVERNMENT.

P A R T - I

1. Name of the deceased/permanently disabled Government Servant.
2. Designation and Office/Department of the Government Servant.
3. Whether permanent/temporary
4. Total length of service rendered.
5. Date of death/permanent disability
6. Names of the family members along with their relation to the Govt. servant.
7. If any of the members listed under item 6 has been appointed under compassionate ground. If so, particulars of such appointment.
8. If any of the persons listed under 6 is earning. If so,
 - (a) His/their names:-
 - (b) Occupation (if a Govt. servant designation and Office/Deptt.)
 - (c) Monthly income
 - (d) Liabilities if any.
 - (e) whether residing in the family and supporting other members of the family.
9. Total assets of the deceased/permanently disabled Govt. servants.
 - (a) Immoveable properties
 - (b) Moveable properties.
 - (c) Bank-Balance, G.P.F. balance L.I.C. Policies etc.
 - (d) Pension, Family pension, DCRG etc.
10. Particulars of liabilities if any.

P A R T - II

11. Name of the candidate for appointment.

12. His/her relationship with the deceased/
permanently disabled Govt. servant.

13. Date of birth.

14. Particulars of Educational /Technical
qualification and experience if any.

15. Whether belonging to

(a) S.C./S.T.

(b) Ex-service personnel

(c) Physically handicapped

16. The post applied for along with
office/Department

I, Shri/Smt.....

Son/Daughter/Wife of Shri.....

declare that the information furnished above is true to
my knowledge and belief.

SIGNATURE OF THE APPLICANT

In the Heads of Office:-

1. Certificate about the verification of the
particulars mentioned in the application.
2. Certificate about the fulfilment of eligibility
conditions for the post applied for.
3. Recommendations.

Signature & Seal.

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