

**GOVERNMENT OF ODISHA  
GENERAL ADMINISTRATION DEPARTMENT**

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**OFFICE MEMORANDUM**

No. GAD-SC-MISC-0045-2016-22593 /Gen., Bhubaneswar, Dated the 26<sup>th</sup> October, 2016

**Sub: Simplification of the procedure of attestation by adoption of self-certification.**

As a step further to ensure citizen centric administration as the heart of governance, it has been decided by the Government to simplify the Government procedure by discontinuance of the practice of attestation of true copies of certificates and testimonials and to adopt self-certification.

As per G.A. Department Office Memorandum No.25083 dated 05.09.2013 all Officers belonging to Group-A and Group-B Services and posts, carrying grade pay of Rs.4600/- and above were authorized to attest true copies of original certificates and documents.

It is now, Impressed upon all the Group-A and Group-B officers, who are authorized to make attestation shall henceforth refrain themselves to do so. Instead they shall advise the people to make self-attestation.

*A.K.K. Meena*  
25/10/16

(A.K.K. Meena)  
Special Secretary to Government

Memo No. 22594 / Gen., Bhubaneswar, Dated 26<sup>th</sup> October, 2016

Copy forwarded to all Departments of Government/ all Heads of Departments/ all Collectors/ Registrar, Odisha High Court/ Registrar, Odisha Administrative Tribunal, Bhubaneswar/ Special Secretary, Odisha Public Service Commission, Cuttack/ Secretary, Odisha Staff Selection Commission, Bhubaneswar/Secretary, Odisha Sub-ordinate Staff Selection Commission, Bhubaneswar for information and necessary action.

*G. Jha*  
25.10.16

Joint Secretary to Government

Memo No. 22595 / Gen., Bhubaneswar, Dated 26<sup>th</sup> October, 2016

Copy forwarded to all Branches of G.A. Department / Guard file (10 copies)/ G.A. Department Library (10 copies) for information and necessary action.

*G. Jha*  
25.10.16

Joint Secretary to Government

Memo No. 22596 / Gen., Bhubaneswar, Dated 26<sup>th</sup> October, 2016

Copy forwarded to CMGI, Bhubaneswar for information and necessary action. They are requested to publicise it for information of general public.

*G. Jha*  
25.10.16

Joint Secretary to Government