

Government of Orissa
Political and Services Department.

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Memo.No.5645-(30) Gen.,
OM/5-25/61.

Bhubaneswar, the 8th May, 1961.

To

All Department of Government
Branches of P & S Department.

Sub:- Issue of copies of Government letters to private party.

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The undersigned is directed to say that recently a case has come to the notice of Government where copy of a letter addressed by the Government to a Collector has been forwarded to a private party. The practice of forwarding copies of Government letter to a private party is deprecated. It is desirable that whenever it is necessary to intimate a decision of Government to a private party, it should be done only through a separate self-contained letter and not by furnishing a copy of the original Government letter.

These instructions should be followed strictly with immediate effect.

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12 2/11/61
Joint Secretary to Government.

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