

Government of Orissa
General Administration Department.

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1/SC/6-90/2002. 32459 /Gen., Bhubaneswar, Dated 8.10.2002.

To All Departments of Government.

Sub: - Framing of Cadre Rules for different
Non-Ministerial staff.

Each service cadre requires a well defined procedure to regulate the recruitment and conditions of service of persons appointed against the posts operating in the service or its constituent branches. In the absence of such procedures, members of the cadre as well as the employing authority are often subjected to difficulties and unintended embarrassments.

Instances have come to the notice of Government that a number of Non-Ministerial Cadres are being managed by different Departments of Government without requisite Cadre Rules. In order to regulate the recruitment and conditions of service of the members of these cadres in a systematic manner, it is impressed upon all administrative departments that suitable steps be taken expeditiously to frame Cadre Rules for all Non-Ministerial Cadres under their control in terms of the provisions under Article-309 of the Constitution of India. These Rules may be framed with the concurrence of the General Administration Department and then Law Department and the approval of the Cabinet.

Sd/- S. Srinivasan,
Special Secretary to Government.

Memo No. 32460 /Gen., dated 8.10.2002.

Copy to all Heads of Departments/Collectors.

They are requested to please intimate the Cadres managed by them to the concerned Administrative Departments and suggest draft probable provisions which should in their opinion find place in the Cadre Rules to be framed for smooth management of the Cadre

Sd/-
Deputy Secretary to Government.

Memo No. 32461 /Gen., dated 8.10.2002.

Copy forwarded to all Sections of G.A. Department/G.A. Department Library for information and necessary action. Copies (10) to Guard File.

Sd/-
Deputy Secretary to Government