Subj:- Courtesy calls on Ministers, Deputy Ministers & superior officers.

Government of Orissa
Political & Services Department.
....

Memo.No.8122(76) /Gen.,

Dated,Bhubaneswar,the 4.7.1961.

To

All Departments of Government, All Heads of Departments.

The undersigned is directed to refer to this Department letter No.Codes.31/57-13797(17)Gen., dated 30th October 1957 wherein the procedure for courtesy calls on Minister Ministers, Deputy Ministers and superior officers in the Secretariat was laid down and to say that since specific instructions have not been issued as to the procedure that ought to be followed in this regard on assumption of office by a new Ministry, no uniformity is being observed in the matter. Government desires that on assumption of office by new Ministers the officers of a Department and the Heads of Departments should make it a point to call on the Minister and Deputy Minister concerned. All officers of and above the rank of Deputy Secretaries and the Heads of Departments should also call on the Chief Minister.

Sd/-

Joint Secretary to Government.

R.K.
5.10.

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Since beginning of the yr
up to the end of last mon
During the month
Total