

Government of Odisha
General Administration & Public Grievances (SE) Department

No. 44 /SE

Dated 12.01.2024

GAD-SEA-MISC-0002-2018

To

All Departments of Government/All Heads of Departments

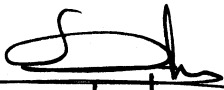
All RDCs/ All Collectors & District Magistrates.

Sub: Revision of the dateline for consideration of e-PAR after its scheduled closure in the HRMS portal.

The undersigned is directed to say that in terms of the PAR guidelines, all Group A and B officers of the state are required to submit their self-appraisal online in the HRMS portal, which in due course of time shall be assessed at three levels of hierarchy i.e. Reporting, Reviewing, and Accepting Authority. As per prevailing instructions, the Accepting Authority shall assess the ORU by 31st December of the same Calendar Year after which the PAR shall be processed in the Department and shall be made available for DPC after 31st March of the succeeding Year. This procedure was followed when PAR was received and processed manually. As such, the PAR of a State Government employee was taken into consideration for promotion only after 31st March of the succeeding year; and the process has been in vogue in the e-PAR system.

In the meanwhile the State Government has already shifted to e-filing of PAR by the state government employees from the year 2014-15 by following the Government of India instructions, by which all processes relating to maintenance of PAR be completed by 31st December of the same year since the e-PAR module closes on that day i.e. 31st December (midnight) and no further transaction is possible thereafter for the PAR related issue in the HRMS online site.

As such, pursuant to the Online submission of PAR, the Government have been pleased to consider e-PAR for the year (as per Financial Year) w.e.f. 1st January of the next year instead of 1st April henceforth in order to enable the DPC/SSB to assess the PAR of the employees concerned.

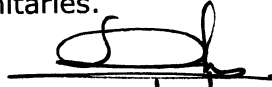

12/01/2024

Additional Secretary to Government.

Memo No. 45

dated 12.01.2024

Copy forwarded to the PS to Hon'ble Chief Minister, Odisha/Chief Secretary/ Development Commissioner, Odisha/Addl. Chief Secretary, GA & PG Department for kind information of the dignitaries.



12/01/2024
Additional Secretary to Government.

Memo No. 46

dated 12.01.2024

Copy forwarded to the CMGI, Bhubaneswar for information and necessary action.



12/01/2024
Additional Secretary to Government.

Memo No. 47

dated 12.01.2024

Copy forwarded to the all branches of GA & PG Department/GA & PG(Library) Department for information necessary action.



12/01/2024
Additional Secretary to Government.