

Supervised
1989

REGISTERED No. O. 16

The Orissa



Gazette

**EXTRAORDINARY
PUBLISHED BY AUTHORITY**

No. 25 CUTTACK, WEDNESDAY, JANUARY 4, 1989/PAUSA 14, 1910

No. 32538/Gen.

**GOVERNMENT OF ORISSA
GENERAL ADMINISTRATION DEPARTMENT**

RESOLUTION

The 16th November 1988

SUBJECT—Procedure for direct recruitment to non-gazetted posts/services and specially declared gazetted posts.

Government have been continuously attempting to ensure impartiality and fair-play in process of recruitment to different services and posts. In recent past in Resolution No.5248 dated the 27th February 1985, a system of selection was introduced in respect of services/posts of the Class III under the Heads of the Departments in which Selection Boards were formed with outsiders and insiders evenly balanced. The system was extended to selection of personnel for services/posts in districts where the Collector was made the Chairmen of all Selection Boards for all Divisional, Range, Circle and District Offices of all Departments vide Resolution No. 21671, dated the 17th September 1987 of the General Administration Department.

2. Government have considered the feelings expressed at different quarters that the process of recruitment should be further streamlined in order to completely do away with any scope for malpractice in recruitment. On careful consideration Government have been pleased to lay down the following guidelines for selection of personnel for various services and posts at the State and District levels, both in respect of specially declared gazetted and Class III non-gazetted services and posts including extension and ministerial cadres:—

- (1) There shall be written test for every category of recruitment
- (2) Marks obtained in the academic examination of University, Board or Council shall be given due weightage. Apportionment of marks shall 40 per cent for marks obtained in the academic examination and 60 per cent for written test.
- (3) Higher educational qualification than prescribed for a service or post shall not be given any premium.
- (4) No viva-voce test shall be conducted

- (5) The written test shall be conducted simultaneously in districts or subdivisions so that candidates from every district get the opportunity to sit for the examination. Question setting and valuation of answer papers shall be done centrally.
- (6) The written examination shall be held in the districts with the Collector as the supervising authority.
- (7) The panel of successful candidates shall be three times of the total number of vacancies in order to provide adequate cushion for unforeseen vacancies.
- (8) The minimum educational qualification for the posts/services for district cadre shall be pass in H. S. C. or such other equivalent examination.
- (9) Invigilators and supervisors of the examination shall be from outside the district
- (10) Typewriting tests for ministerial officers in the district cadres shall be done both in English and Oriya with a speed of 20 words per minutes in English and 10 words per minute in Oriya as the minimum standard.
- (11) If there is necessity of examining the physical fitness of a candidate for a particular post/service the Administrative Department shall make specific mention about it in the relevant cadre rules.
- (12) The existing Board of Examiners with the Member, Board of Revenue as its Chairman shall be entrusted with the selection of personnel for State level cadres and posts and shall also be authority to control and regulate selections in respect of District/Range/Circle level services and posts. A whole-time Director of Examination with requisite staff shall be appointed under the Board of Revenue for the purpose.
- (13) These guidelines shall, however, not be applicable to recruitment of Teachers.

3. This supersedes this Department Resolutions No. 5248, dated the 27th February 1985 and No. 21671, dated the 17th September 1987 and other orders issued in this behalf by different Departments from time to time. Framing and/or amendment of the relevant recruitment rules and issue of detailed instructions should be done expeditiously.

ORDER—Ordered that this Resolution be published in the *Orissa Gazette* and copies thereof be forwarded to all Departments of Government/all Heads of Departments/all Collectors/Accountant-General, Orissa /Secretary, Orissa Public Service Commission, Cuttack/Registrar, Orissa Administrative Tribunal/Secretary to Governor.

By order of the Governor
R. K. NAYAK
Special Secretary to Government