

Government of Orissa  
Political & Services Department.

Memo. No. 1124-(94) Gen.,  
2R/1-29/61.

Bhubaneswar, the 25th January, 1962.

(To

All Departments of Government  
(including all branches of P & S Deptt)  
Heads of Departments  
District Officers  
Secretary to Governor, Orissa.  
Registrar, Orissa High Court.

Secretary to Public Service Commission  
Subject:- Verification of character and antecedents of  
candidates for appointment under Government-Change  
in the procedure.

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The undersigned is directed to invite a reference to para 1(d) of Political and Services Department circular memo. no. 11352(74)-Gen., dated 14.9.57, on the subject noted above and to say that Government have since review the procedure for verification of character and antecedents of candidates selected for appointment to civil posts under them and have since decided to modify the procedure to the extent indicated below.

The Attestation forms of the candidates for verification of character and antecedents instead of being sent to the District Superintendent of Police, be sent only to the District Magistrate/Deputy Commissioner concerned. It will be for the District Magistrate/Deputy Commissioner to consult the D.I.G.C.I.D. and the District Superintendent of Police to find out from them, if they have in the records anything adverse against the candidates. The District Magistrate/Deputy Commissioner may if there is any adverse entry in the records, or if there are grounds for reasonable suspicion, conduct discreet field or on-the-spot verification and communicate the result to the appointing authority direct. Where an adverse recommendation is made by a District Magistrate/Deputy Commissioner, brief grounds for recording such an opinion should be given, while returning the Attestation form to the appointing authority. In no case reference will be made by the appointing authorities direct to the District Police authorities or the D.I.G.C.I.D.

2. It has been noticed that very often the process of verification is considerably delayed which results in inconvenience to the appointing authorities as in some cases the candidates selected possess very good qualifications and are not willing to wait long for formal offers of appointment. Normally therefore completion of the verification should not be delayed beyond six to eight weeks at the most.

3. All authorities subordinate to them may be informed accordingly.

*B. S. Jha 25/1/62*  
Joint Secretary to Government.

Memo. No. 1125..... Gen.,

Dated..... 25/1/62

Copy forwarded to Deputy Secretary to the Government of India, Ministry of Home Affairs with reference to their office memorandum No. F.S.3/6/60-Est-B, dated 17.5.1960.

*B. S. Jha 25/1/62*  
Joint Secretary to Government.