

**Government of Odisha**  
**General Administration & Public Grievance Department**

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No. 10707 /Gen., Bhubaneswar,  
PT1-GAD-SC-RULES-0001-2020

dated the 30<sup>th</sup> April, 2020

From

Shri Ganesh Ch. Patra,  
Special Secretary to Government.

To

All Departments of Government,  
All Heads of Departments,  
All RDCs,  
All Collectors.

**Sub:- Consideration of CCR/PAR for promotion- regarding.**

I am directed to intimate that while considering the recommendations of the Promotion Adalats, it was observed that many employees are deprived of getting promotion since offline PAR was not considered for promotion from 2015-16. It was also seen that in many cases, the employees were not sufficiently aware of online system (which was mandatory from 2015-16). Their Reporting Authorities in many cases, instead of asking them to file online, received the offline CCR/PAR and also assessed them. Even the Reviewing Authorities and Accepting Authorities have entered their remarks in the offline PAR, in certain cases.

Considering the above aspects, and in order to ensure promotion to the otherwise eligible and deserving employees and as an onetime measure of relaxation, Government have been pleased to order to consider promotion of employees if the CCR/PARs are available, either in online form or offline form, upto 2018-19. However, all other conditions required for promotion will be strictly followed. This one time relaxation measure will be applicable upto and including Group- B employees of the State Government. Online submission of PAR will be mandatory for 2019-20 and onwards.

It is also ordered that Gradation list of officers, before finalisation, shall be published in the website of respective Departments for inviting objections.

*(Signature)*  
Special Secretary to Government

**Memo No. 10708 /Gen., Dated the 30<sup>th</sup> April, 2020**

Copy forwarded to all Departments of Government/ all Heads of Departments/ all Collectors/ Registrar, Odisha High Court/ Special Secretary, Odisha Public Service Commission, Cuttack/ Secretary, Odisha Staff Selection Commission, Bhubaneswar/Secretary, Odisha Sub-ordinate Staff Selection Commission, Bhubaneswar for information and necessary action.

*(Signature)*  
30-4-2020  
Special Secretary to Government

**Memo No. 10709 /Gen., Dated the 30<sup>th</sup> April, 2020**

Copy forwarded to all Branches of G.A. Department / Guard file (10 copies)/ G.A. & P.G. Department Library (10 copies) for information and necessary action.

*(Signature)*  
30-4-2020  
Special Secretary to Government

**Memo No. 10710 /Gen., Dated the 30<sup>th</sup> April, 2020**

Copy forwarded to the G.A.& P.G. (A.R. Cell) Department with a request to post this instruction in the website of G.A. & P.G. Department for general information.

*(Signature)*  
30-4-2020  
Special Secretary to Government