

RESOLUTION.

Bhubaneswar, the 19th April, 1958.
27th

Sub:- Declaration of property statements
by Government servants.

Ref:- Home Department Resolution No. 12723 A, dated 20.8.1953.
Home Department Resolution No. 13578A, dated 5.9.53.
Home Department Resolution No. 16992 A, dated 19.11.53.
Home Department Resolution No. 4900 A, dated 26-3.54
Home Department Resolution No. 6696 A, dated 29.4.54.
Home Department Resolution No. 20605 A, dated 31.12.54.
Home Department Memo No. 18783 (69)A, dated 18.11.55.
Political & Services (Gen.) Department Memo
No. 15773 (71)Gen, dated 6.12.57.

It has come to the notice of Government that some of
the offices have interpreted certain points contained in the
resolutions quoted above differently. In order to remove doubts
Government have decided to issue consolidated instructions as
below:-

(1) Every Government servant to whom the Government
Servants Conduct Rules are applicable should make a true and complete
declaration of all his assets movable and immovable and the value
thereof as on the 31st December, in the form appended to Rule II
of Government Servants' Conduct Rules. The declarations must contain
detailed particulars of the Officer's assets and must include
and specify any assets which are held by or in the name of his wife,
children, other dependants or benamidars. The declaration should be
written by the Officer in his own hand and submitted in a sealed cover
to the specified authority who will be responsible for its custody.
The sealed covers shall not be opened until the necessity for opening
any of them arises in connection with any enquiry or otherwise.
Before opening any cover the Officer responsible for its custody shall
obtain the permission of the next higher authority. All the covers
in respect of any particular Officer should be destroyed after his
pension is sanctioned finally on retirement.

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(2) In regard to gazetted Officers such declarations should be submitted to the Secretaries of the Departments concerned who should be responsible for their safe custody and preservation. In a case where an Officer is on deputation the statement should be submitted to the authority in the parent Cadre of the Officer in which he is borne or retains a lien. As soon as an Officer is permanently transferred to another Cadre or Department all the sealed covers containing his statements should be transmitted to the appropriate authority in the new Cadre or Department authorised to preserve them.

(3) In case of non-gazetted officers and staff the declaration should be made to the respective Heads of Departments or Heads of Offices as the case may be who should be responsible for their custody. Where a non-gazetted officer is on deputation or temporarily transferred to another Department, the property statement should be submitted to the authority in the parent cadre of the officer in which he is borne or retains a lien. As soon as the Officer is permanently transferred to another Cadre or Department, all sealed covers containing his statements should be transferred to the appropriate authority in the new Cadre or Department.

(4) The declaration made by Heads of Departments, Heads of Offices or Secretaries to Government in different Departments should be kept in the custody of Chief Secretary to Government. Political and Services (General) Department will act as the coordinating Department in regard to this matter. Such declaration will be preserved in the Special Section of Home Department.

(5) These Government servants who have submitted their property statements as non-gazetted Officers need not submit fresh declarations after promotion to gazetted rank, but their property statements should be transferred to the Secretary of the Department.

(6) All declarations should be submitted during the month of January at an interval of every three years in respect of all assets owned by an Officer already in service, as on the 31st December

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26

of the previous year. For purposes of declarations the current year i.e. 1958 should be deemed as the basic year and the return shall be submitted after every three years. Those Government servants who have submitted their property statements in a previous year should submit up-to-date statements before 30.6.58. Their next declaration will be due in January, 1961. In case of Government servants newly appointed to Government service they should declare their assets as on the date of appointment within three months from that date. They will make subsequent declarations along with others after the normal triennial period, notwithstanding the fact that 3 years will not have elapsed since the submission of their first declaration. Subsequent declarations need specify only modifications in the original statement.

(7) It will be the duty of the custodian Officer to call for these declarations and disciplinary action will be taken against those who fail to submit the declaration in time after receiving due notice to furnish the same. An Officer making a declaration which is found to be materially incomplete, misleading or false will earn for himself the penalty of immediate suspension, drawing up of proceedings and in case he is found after enquiry, guilty of non-compliance with these directions, dismissal from Government service with forfeiture of pension and all discretionary benefits.

(8) These instructions are not applicable to Class IV Government servants.

These instructions supersede all the previous instructions referred to above.

Government servants Conduct Rules 11 is being amended accordingly.

ORDER .. Ordered that the Resolution be published in the Orissa Gazette, for general information.

Ordered also that copies of the Resolution be forwarded to all Departments of Government, All Heads of

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Departments, all District Officers, Secretary to Governor, Registrar, Orissa High Court, Secretary, Orissa Public Service Commission and Superintendent, Government Press, for information and communication to the subordinate officers under them.

By order of the Governor

Sd/- N. M. Patnaik,

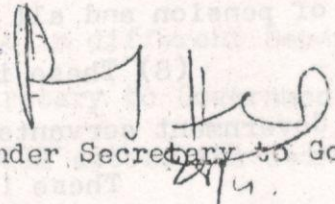
Additional Secretary to Government.

Memo No. 5 9 0 8-(76) /Gen., Dated27/4/58.....

Copy forwarded to All Departments of Government/ All Heads of Departments/ All District Officers/ Secretary to Governor, Orissa/ Registrar, Orissa High Court/ Secretary, Public Service Commission, Orissa/ Superintendent, Government Press, for information

2. Amendments to Rule 11 of the Government Servants Conduct Rules will issue shortly.

3. Superintendent, Government Press, Cuttack is requested to supply 200 spare copies of the Resolution to this Department and publish the same in the next issue of the Orissa Gazette.


Under Secretary to Government.

Jachuck.