

Government of Odisha  
General Administration & Public Grievance Department

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Memo No. 13944/Gen., Dated 17.05.2018  
GAD-COOD-MISC-0001/2018

Copy with copy of the Letter No. 18909/PRO dtd. 27.04.2018 of Home Department, forwarded to all Sections of G.A. & P.G. Department / Secretary, OPSC Cuttack / Secretary, OSSC, Bhubaneswar / Secretary, OSSSC, Bhubaneswar / Registrar OAT, Bhubaneswar / DG, G.A. & P.G. (Vig) Department, Cuttack / DG, GAA, Bhubaneswar / CD, Bhubaneswar / Director, Civil Aviation, Bhubaneswar / Rent Officer, G.A. & P.G. (Rent) Department for information and necessary action.

*[Handwritten Signature]*  
17/05/2018

Under Secretary to Government

Urgent/ By Fax

EDX-15033/1748/109

5.5.18

Government of Odisha  
Home Department

No. HOME-PROT-MISC-0001-2017- 18909 /PRO Dated: 27.04.2018

From

Shri A.K. Kar  
Addl. Secretary to Government

To

All Departments of Govt. of Odisha,  
The DG & IG of Police, Odisha, Cuttack,  
The Director, Intelligence, Odisha, Bhubaneswar,  
The Director, Security Wing, Odisha,  
All the Collectors & DMs, Odisha  
The DCP, Bhubaneswar / Cuttack,  
The Superintendents of Police of all Districts, Odisha  
The Superintendent of Police, Security Wing, Bhubaneswar




Sub: Discontinuation of the use word "His Excellency" & its Hindi equivalent "Mahamahim" and in stead use of the words "Rastrapati Mahodaya" while addressing the President of India in ceremonials & "Rastrapatiji" in official notings

Sir,

I am directed to enclose herewith a copy of the letter No. 7/25/2012-M&C dated 04.04.2018 alongwith its enclosures received from Joint Secretary to Govt. of India, New Delhi on the subject mentioned above for your kind observance & onward circulation among subordinate offices.

Yours faithfully,

  
Addl. Secretary to Government

27/04/2018

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ceded

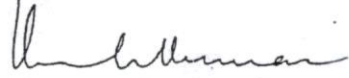
NDCC-II Building, Jai Singh Road,  
New Delhi, 31<sup>st</sup> January, 2013.

OFFICE MEMORANDUM

Subject: -Discontinuation of the salutation of "His Excellency" while addressing the President of India.

The undersigned is directed to communicate that after due consideration, the President has approved the discontinuation of the salutation of "His Excellency" while organising functions within the country and during interaction between Indian dignitaries and the President. This salutation will, however, continue in interaction with foreign dignitaries. It has also been desired by the President that during the ceremonial occasions where currently the salutation "His Excellency" or the Hindi equivalent 'महामहिम' is used, the future practice would be to use the word "Hon'ble President" or the Hindi equivalent 'राष्ट्रपति महोदय'.

2. It is, therefore, requested that appropriate action may be taken for implementation of the above decision of the President.

  
(S. Suresh Kumar)

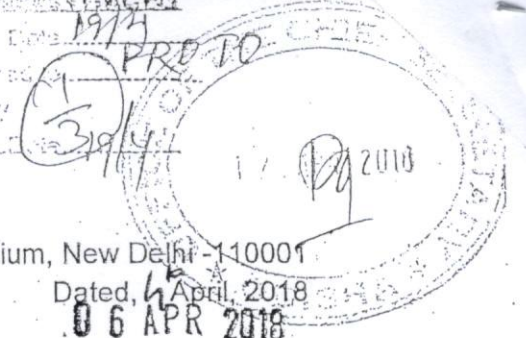
Joint Secretary to Govt. of India  
Tele No. 011-23438100

To

1. All Ministries/Departments of the Government of India including Private Secretaries to all Union Ministers.
2. Chief Secretaries of all the State Government and Union Territory Administrations.
3. President's Secretariat, Rashtrapati Bhavan, New Delhi.
4. Vice-President's Secretariat, New Delhi.
5. Cabinet Secretariat, Rashtrapati Bhavan, New Delhi.
6. Prime Minister's Office
7. Registrar, Supreme Court of India
8. Registrar, Delhi High Court
9. Rajya Sabha Secretariat / Lok Sabha Secretariat
10. Public Section/Ad.I/Ad.II/Ad.III Sections, MHA, New Delhi.
11. All Officers/All Sections/Desks in the Ministry of Home Affairs
12. Spare copies 25.

29998/1000  
13/4/18

2018/027257-2266  
HOME DEPARTMENT  
Section: 1915  
No. 7/25/2012-M&G  
Central Office  
Government of India  
Ministry of Home Affairs



2<sup>ND</sup> floor, MDC National Stadium, New Delhi - 110001

Dated, 6 April, 2018  
06 APR 2018

Subject: Discontinuation of the salutation of "His Excellency" while addressing the President of India.

The undersigned is directed to refer to this Ministry's OM of even no. dated 31.01.2013 (copy enclosed) where the decision of the then President on the above mentioned subject was communicated to all the Ministries/Departments, Chief Secretaries of all the State Governments and Union Territories, etc., for implementation. The President's Secretariat has again reminded in the matter. It has been desired/advised to discontinue the use of words 'His Excellency' and its Hindi equivalent 'महामहिम' and instead use of words "राष्ट्रपति महोदय" during ceremonial occasions and "राष्ट्रपतिजी" in official notings in Hindi.

Encl: As above

(Daniel E. Richards)

Joint Secretary to Govt. of India.

Tele No: 23075183

ACS, Home

To

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8. Registrar, Delhi High Court
9. Rajay Sabha Secretariat/Lok Sabha Secretariat
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