

GAD-SC-RULES-0039-2020- 31855 /Gen.

**GOVERNMENT OF ODISHA**  
**GENERAL ADMINISTRATION & PUBLIC GRIEVANCE DEPARTMENT**

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Bhubaneswar dated the 25<sup>th</sup> November, 2021

From

Sri Ganesh Ch. Patra, IAS  
Additional Secretary to Government.

To

All Departments of Government,  
All Heads of Department,  
All collectors.

Sub:- Publication of Final Gradation list and holding of Departmental Promotion Committee in each year in time for promotion of Government Servants- Instruction regarding.

The Undersigned is directed to say that in order to ensure timely promotion of Government Servants, instructions have been issued vide this Department letter No.8121/Gen., dated 06.03.2020 to publish final gradation list of all the employees of the feeder grades latest by 15<sup>th</sup> November of the year in which the Departmental Promotion Committee sits for consideration of promotion.

Further, Government vide Notification No.26819/Gen., dated 01.12.2020 has decided that the selection for the year shall be held during the month of November of the preceding year taking into account the residency period as prescribed under the relevant Recruitment Rules and the Select List shall also be prepared during the month of December of the preceding year.

It is observed that the above instructions are not being followed strictly. As a result, the promotion of employees is being delayed.

It is therefore, requested that the above instructions may strictly be followed ensuring timely promotion of Government Servants.

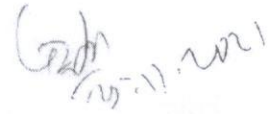
  
Additional Secretary to Government

(P.T.O)

Memo No. 31856 /Gen.,

dated the 25<sup>th</sup> Nov, 2021

Copy forwarded to G.A. & P.G. (Services-II/OE-I/OE-II/CA-III/FE) Department for information and necessary action.



Additional Secretary to Government