

The Orissa



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ANNEXURE

GENERAL ADMINISTRATION DEPARTMENT

NOTIFICATION

The 13th January 1995

S.R.O. No. 63/95—In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Orissa is pleased to make the following rules to regulate the recruitment and conditions of service of persons appointed to the Orissa Administrative Service (Supertime Scale), namely:—

Short title and commencement.

1. These rules may be called the Orissa Administrative Service (Supertime Scale) Recruitment and Conditions of Service Rules, 1995.

Definitions

(2) They shall come into force on the date of their publication in the *Orissa Gazette*.

2. (1) In these rules, unless the context otherwise requires—

(a) "Commission" means the Orissa Public Service Commission;

(b) "Government" means the Government of Orissa;

(c) "Probationer" means a person appointed to the Service on probation and shall include a person appointed to Officiate in the Orissa Administrative Service (Supertime Scale) prior to commencement of these rules;

(d) "Service" means the Orissa Administrative Service (Supertime Scale);

(e) "Selection Board" means the Board constituted under rule 4 of these rules;

(f) "Select list" means the list finally approved by Government under rule 8; and

(g) "Year" means a calendar year.

(2) All other words and expressions used in these rules but not defined, unless the context otherwise requires, shall have the same meaning as respectively assigned to them in the Orissa Service Code.

Method of Recruitment.

3. Recruitment to the service shall be made by promotion from among the eligible members of the Orissa Administrative Service, Class-I (Senior Branch) in accordance with these rules.

Constitution
of Selection
Board.

4. (1) There shall be constituted a Selection Board for selection of Officers for appointment to the Orissa Administrative Service (Supertime Scale).

(2) The Selection Board shall consist of the following Officials, namely:—

- | | | |
|---|----|------------------|
| (a) Chief Secretary to Government | .. | Chairman |
| (b) Additional Chief Secretary to Government | .. | Member |
| (c) Member, Board of Revenue | .. | Member |
| (d) Special Secretary to Government, General Administration Department. | | Member-Secretary |

(3) Notwithstanding sub-rule (2) the recommendation of the Selection Board shall be valid and can be acted upon notwithstanding the absence of any one of its members other than the Chairman, provided that the member so absenting was duly invited to attend the meeting and the majority of the members constituting the Selection Board attended the meeting.

Selection by
the Board.

5. (1) The Selection Board shall ordinarily meet before the 31st January of each year and prepare a list of such members of Orissa Administrative Service, Class-I (Senior Branch) who are considered by them to be suitable for appointment to the Service. The number of officers of the Orissa Administrative Service, Class-I (Senior Branch) to be included in the list shall not be more than twice the number of vacancies including those anticipated in that year.

(2) The Selection Board for preparation of the list shall follow the provisions of the Orissa Civil Services (Zone of Consideration for Promotion) Rules, 1983, and the Orissa Civil Services (Criteria for Promotion) Rules, 1992.

(3) The Selection Board shall consider the cases of those officers who on the first day of January of the year in which it meets, have completed 15 years of service in the cadre of Orissa Administrative Service, Class-II, Orissa Administrative Service, Class-I (Junior Branch); and Orissa Administrative Service, Class-I (Senior Branch) taken together.

Consultation
with the
Commission.

6. The list prepared by the Selection Board under rule 5 shall be forwarded to the Commission for concurrence together with the the following document, namely:—

- The records of all the members of the Orissa Administrative Service, Class-I (Senior Branch) who are considered suitable by the Selection Board for inclusion in the list, and
- the records of all the members of the Orissa Administrative Service Class-I (Senior Branch) who are proposed to be superseded along with the reasons for such supersession.

Recommendation
of the
Commission.

7. (1) The Commission shall consider the list prepared by the Selection Board along with other documents received from the Government and approve the list along with any change, if considered necessary.

(2) The Commission shall follow the provisions of the Orissa Civil Services (Criteria for promotion) Rules, 1992 in making their recommendations.

Select List

8. The Recommendations of the Commission made under rule 7 shall be placed before the Government for approval and after approval by Government with modification, if any, shall form the Select List for appointment to the Service. The Select List shall ordinarily remain in force until a fresh Select List is prepared;

Provided that the Government may, in consultation with the Commission, for any grave lapse in the conduct or deterioration in the standard of performance of the duties on the part of any member of the Orissa Administrative Service, Class-I (Senior Branch) included in the Select List, remove his name from such list before he is appointed to the Service,

Appointment
to the
service.

9. Appointment to the Service shall be made by Government in the order in which the names appear in the Select List.

Probation

10. (1) Every person appointed to the Service shall be on probation for a period of one year :

Provided that Government may, if they think fit in any case or class of cases, extend the period of probation.

(2) The appointment of a probationer may, for good and sufficient reasons to be recorded in writing, be terminated by Government at any time without previous notice during the period of probation including extension of such period, if any, and upon such termination, the Officer shall be deemed to be reverted to his parent post in the Orissa Administrative Service, Class-I (Senior Branch).

Seniority

11. The *inter se* seniority of Officers appointed to the Service in a particular year shall be in the order in which their names appear in the Select List.

Confirmation

12. A probationer after completing the period of probation to the satisfaction of Government shall be eligible for confirmation subject to the availability of a permanent vacancy in the Service.

Relaxation

13. Whenever it is considered by Government to be necessary or expedient to do so in the public interest, it may, by order, for reasons to be recorded in writing, relax any of the provisions of the rules in respect of any class or category of persons.

Interpre-
tion,

14. If any question arises relating to the interpretation of any of the provisions of these rules it shall be referred to the Government in the General Administration Department for decision.

[No. 1009-AIS]

By order of the Governor

PRITIMAN SARKAR

Special Secretary to Government