

5

Government of Orissa
General Administration Department.

No. SC/6-130/88 25925 / Gen. Bhucaneswar, dt. 8.9.88

From

Dr. R. K. Nayak, IAS
Special Secretary to Government.

To

All Secretaries to Government.

Sub:- Conferment of Specially declared gazetted status with different posts.

Sir,

I am directed to say that some principles have been outlined in erstwhile P & S Department Memo No. 7811 dtd. 18.6.62 for declaring a post gazetted. The basic criteria for upgrading the status of a non-gazetted post to that of gazetted are detailed below ;

- 1) The upgradation must satisfy the public interest.
- 2) The nature of responsibility attached to the post must have increased to bring it at par with other gazetted status.
- 3) The duties and functions of the post must have increased.
- 4) The proposal has to serve administrative convenience.
- 5) The margin of distinction between a gazetted and non-gazetted post to which a non-gazetted incumbent expects to get promotion should be maintained.
- 6) The functions, duties, responsibilities and scale of pay etc. attached to a non-gazetted post being identical with that of a gazetted post should not be sufficient justification to declare a post gazetted.

According to these principles, various posts under different Departments of Government have been provided with specially gazetted status. It is observed that cases are being referred to this Department from time to time to declare certain posts gazetted. With a view to eliminating such piecemeal references, it is considered expedient to take a comprehensive decision on extending such status to such other deserving comparable posts in your Department, which need be declared specially gazetted.

You, are therefore requested to make a through study and furnish a concrete proposal relating to your Department satisfying all the criteria mentioned above to this Department by 25.9.38 positively to enable us to prepare a consolidated report and place it before the Chief Secretary.

Failure to furnish such report within the stipulated period will be presumed that there are no such proposals with you for consideration.

Yours faithfully,

[Signature]
Special Secretary to Government.

BBP.