



**EXTRAORDINARY
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GENERAL ADMINISTRATION DEPARTMENT

NOTIFICATION

The 28th March 2001

No. 10798—2R-1-57/99 (Pt. II)-Gen.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Orissa is pleased to make the following rules further to amend the Orissa Ministerial Service (Method of Recruitment and Condition of Service of Junior Assistants in the Offices of Departments of Secretariat) Rules, 1951, namely :—

1. (1) These rules may be called the Orissa Ministerial Service (Method of Recruitment and Condition of Service of Junior Assistants in the Offices of Departments of Secretariat) Amendment Rules, 2001.

(2) They shall come into force on the date of their publication in the *Orissa Gazette*.

2. In the Orissa Ministerial Service (Method of Recruitment and Condition of Service of Junior Assistants in the Offices of Departments and Secretariat) Rules, 1951 (hereinafter referred to as the said rules) for rule 3, the following rule shall be substituted, namely :—

“ 3. Recruitment to the service shall be made by the following methods :—

(i) By means of Competitive examination to be held at such intervals as the State Government may in consultation with the Commission from time to time determine. In case requisite number of Scheduled Caste and Scheduled Tribe candidates are not available in the list of successful candidates of such examination for filling up the reserved vacancies, a fresh competitive examination may be held only for candidates belonging to Scheduled Castes and Scheduled Tribes as the case may be, for filling up the remaining reserved vacancies.

(ii) By way of promotion from among Group-D employees :

Provided that it shall be competent on the part of the appointing authorities in deserving cases to give appointment to a member of the family of a deceased Government servant who died while in service without insisting upon the mode of recruitment provided under these rules, if he or she possesses the required educational qualification prescribed for the post.”

3. In the said rules for rule 4, the following rule shall be substituted, namely :—

“4. (1) The Competitive examination shall be conducted by the Commission.

(2) The promotion shall be made on the basis of recommendation of the Departmental Promotion Committee constituted under rule 12-B”.

4. In the said rules, after rule 12, the following new rules shall be inserted, namely :—

“12-A. (1) 5% of the vacancies in the posts of Junior Assistant in the Offices of the Department of Secretariat shall be filled up by way of promotion from among the Group-D employees of these on the basis of recommendation of the Departmental Promotion Committee ;

Provided that in case required number of suitable Group-D employees are not available for promotion to the post of Junior Assistant in a particular year, these vacancies shall be filled up by candidates recruited under rule 3 (i).

(2) No Group-D employee shall be eligible for consideration for promotion to the Post of Junior Assistant unless he has given willingness to that effect in writing and has put in minimum of 10 years of continuous service and has acquired Bachelor's Degree in Arts, Science or Commerce or possesses such other qualification which is equivalent to a Bachelor's Degree.

(3) The selection of Group-D employees for promotion to the post of Junior Assistant shall be based on the following criteria :-

(i) Service record of the employee shall be taken into consideration. If nothing adverse is found in the service record the employee concerned shall be treated to have a clean career of service.

(ii) A viva voce test shall be conducted by the Departmental Promotion Committee."

12.-B. There shall be a Departmental Promotion Committee consisting of the following officials to consider the eligible Group-D employees for promotion to the post of Junior Assistant :-

(i) Secretary, Home Department Chairman

(ii) An Officer of S. T. & S. C. Development Department not below the rank of Deputy Secretary, duly nominated by the Secretary, Scheduled Tribes and Scheduled Castes Development Department. Member

(iii) An Officer of G. A. Department not below the rank of Deputy Secretary duly nominated by the Special Secretary, General Administration Department. Member

(iv) Joint/Deputy Secretary in charge of Common Cadre in Home Department. Member

12.-C. The select list prepared by the Departmental Promotion Committee shall remain valid for a period of one year from the date of publication of the same or till drawal of the next year's list whichever is earlier.

5. In the said rules, after sub-rule (3) of rule 18, the following sub-rule shall be added, namely :-

"(4) The relative seniority of a person promoted to the post of Junior Assistant under rule (2) shall be determined with reference to his position in the select list prepared by the Departmental Promotion Committee and such person shall take rank just below the candidates appointed under rule 3 (1) in a particular calendar year."

By order of the Governor

U. N. BEHERA

Special Secretary to Government