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Government of Orissa,
General Administration Department.

No.OM/i-8/92. 16326 /Gen.,Dt. 10.6.92

To

All Departments of Government.
All Heads of Departments.
All Revenue Divisional Commissioners.
All Collectors.

Sub:-

Clarification on policy relating to transfer and posting of Officers.

In continuation of this Department letter No.10780/GA dt.20.4.92, following clarifications on the policy of transfer and posting of Officials are issued.

2. Government have decided that it would be appropriate to extend a more liberal treatment to physically handicapped employees who have difficulties in mobility. While, there cannot be a blanket exemption from six years rule for transfer of physically handicapped employees, it is desirable that those on account of their serious physical infirmity, have difficulties in mobility are given some compassionate treatment. If, however transfer is necessary on administrative ground, it should not be circumvented through a plea of physical infirmity. In other cases, transfers should not be made automatically on completion of six years at a particular station. When a transfer has to be made, attempt should be made to post the physically handicapped employees to some other station inside the district or to a station indicated by him. This compassionate treatment should be limited to those who are afflicted by a serious physical infirmity restricting their mobility considerably.

3. In so far as employees of Public Sector Undertakings are concerned, it has been decided that the Managing Director/Chief Executive of Public Sector Undertaking will be competent to transfer the officials appointed to posts equivalent to Class-II and below. For transfer of the employees appointed to posts equivalent to Junior Class-I and above, proposals should be submitted by the Managing Director/Chief Executive,

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in consultation with the Chairman. These proposals should be submitted through the Ministers in charge of the Administrative Department to the Chief Minister for orders.

4. In this Department letter No.19538/GA dt.29.7.91 which has set out the policy on the transfer and posting of officers, it has been stated that the Office bearers of the recognised service associations should not be disturbed from their respective stations during 1991-92. Now the Government have decided that if an Officer is the Office bearer of a recognised service association, he can continue at a station beyond three years and up to six years or till completion of his current term of Office bearership, whichever is later.

5. About transfer of Officials before completion of three years indicated in the second para of this Department letter No.10780 dt.20.4.92 it is clarified that such transfers may be made by the competent authorities on the administrative ground or the ground of serious personal difficulties on which such transfers are made should be clearly specified in a note to be submitted to the Chief Minister for his information and orders, if any.

6. About applicability of transfer policy to Class-III Officials it has been decided that such officials should not ordinarily continue at a station for more than three years; but the rule of transfer outside the district after six years may not apply to them.

7. Administrative Department should ensure that those who have served for a number of years in tribal sub-plan areas, and would ask for posting in some other areas, should as far as possible be accommodated. Their places should be taken by employees who have continued for very long periods in Coastal areas.

These instructions may be brought to the notice of all sub-ordinate offices.

Secretary to Government.
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