

GOVERNMENT OF ORISSA  
GENERAL ADMINISTRATION DEPARTMENT

No. 25980/Gen.

The 29th September 1981

To

The Secretaries of All Departments

The question of assigning some additional responsibilities to the Section Officers of the Secretariat with a view to enable them to exercise better control over the staff working under them has been under the consideration of Government for some time. It has been decided in this connection that the Section Officers should be empowered to sanction Casual Leave to their staff for two days at a time and for seven days in a year. According to paragraph 8 of Appendix-6 of the Orissa Service Code, administrative Departments of Government may, by order, prescribe the authorities competent to sanction C L, to their subordinate officers and staff. I am, therefore, to request you to kindly delegate powers to the Section Officers of your Department in accordance with this provision, so as to enable them to sanction C. L, to their staff to the extent mentioned above.

Sd/-

Special Secretary to Government