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GENERAL ADMINISTRATION & PUBLIC GRIEVANCE DEPARTMENT

OFFICE MEMORANDUM

The 22nd June 2019

SUBJECT —Rescheduling of working hours in offices functioning under the State Government.

No. 17152—PT1-GAD-SC-GCS-0090/2016-Gen.—In order to improve the efficiency in administration and to make it more citizen centric, the Government has been taking various innovative steps. Taking into consideration all related issues and in supersession of all previous orders issued in this behalf, Government hereby declares fourth Saturday of every month as a general holiday for all State Government employees.

The day-to-day working hours in the State Government Offices shall be from 10-00 A.M. to 5-30 P.M. with half an hour lunch break from 1-30 P.M. to 2-00 P.M.

The above revised timings are not applicable to Vacation Departments.

This will be given immediate effect.

By order of the Governor

GIRISH S. N.

Special Secretary to Government