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By 1015/SC
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Government of Orissa
General Administration Department.

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NOTIFICATION

Bhubaneswar, dated the 12th June 2002.

No.ID-11/02. 19657 /Gen., In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Orissa is pleased to make the following rules to regulate the recruitment and conditions of service of persons appointed to the Orissa Administrative Service (Superior Administrative Grade), namely:-

short title and Commencement. 1. (1) These rules may be called the Orissa Administrative Service (Superior Administrative Grade) (Method of Recruitment and Conditions of Service) Rules, 2002.

(2) They shall come into force on the date of their publication in the Orissa Gazette.

Definitions. 2. (1) In these rules, unless the context otherwise requires :-

(a) "Commission" means the Orissa Public Service Commission ;

(b) "Government" means the Government of Orissa ;

(c) "probationer" means a person appointed to the Service on probation and shall include a person appointed to officiate in the service ;

(d) "Selection Board" means the Board constituted under rule 4 ;

(e) "Select list" means the list finally approved by Government under rule 8 ;

(f) "Service" means the Orissa Administrative Service (Superior Administrative Grade) ; and

(g) "Year" means a calendar year.

(2) All other words and expressions used in these rules but not defined, unless the context otherwise requires, shall have the same meaning as respectively assigned to them in the Orissa Service Code.

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Method of recruitment.

3. Recruitment to the Service shall be made by promotion, from among the eligible members of the Orissa Administrative Service (Senior Grade in Supertime Scale). In accordance with these rules.

Constitution of Selection Board.

4. (1) There shall be constituted a Selection Board for selection of officers for promotion to the Orissa Administrative Service (Superior Administrative Grade).

(2) The Selection Board shall consist of the following officials, namely :-

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|---|----|------------------|
| (a) Chief Secretary to Government | .. | Chairman |
| (b) Addl. Chief Secretary to Government. | .. | Member |
| (c) Member, Board of Revenue | .. | Member |
| (d) Special Secretary to Government, G.A. Department. | .. | Member Secretary |

Provided that when there is no Additional Chief Secretary to Government in position, Development Commissioner/Addl. Development Commissioner will be taken as a member of the selection Board.

(3) The recommendation of the Selection Board shall be valid and can be acted upon notwithstanding the absence of any one of its members other than the Chairman provided the member so absenting was duly invited to attend the meeting and the majority of the members constituting the Selection Board attended the meeting.

Selection by the Board.

5. (1) The Selection Board shall ordinarily meet before the 31st day of January of each year and prepare a list of such members of Orissa Administrative Service (Senior Grade in Supertime Scale) who are considered by them to be suitable for appointment to the Service.

(2) The number of officers of the Orissa Administrative Service (Senior Grade in Supertime Scale) to be included in the list shall be limited to the exact number of vacancies anticipated in that year.

(3) The Selection Board for preparation of the list shall follow the provisions of the Orissa Civil Services (Zone of Consideration for Promotion) Rules, 1988 and the Orissa Civil Services (Criteria for Promotion) Rules, 1992.

Consultation
with the
Commission.

6. The list prepared by the Selection Board under rule 5, shall be forwarded to the Commission for concurrence together with the following documents, namely:-

(a) The records of all the members of the Orissa Administrative Service, (Senior Grade in Supertime Scale) who are considered suitable by the Selection Board for inclusion in the list ;

(b) The records of all the members of the Orissa Administrative Service (Senior Grade in Supertime Scale) who are proposed to be superseded, if any, alongwith the reasons for such supersession.

Recommen-
dation of the
Commission.

7. (1) The Commission shall consider the list prepared by the Selection Board alongwith other documents received from the Government and approve the list with any change, if considered necessary.

(2) The Commission shall follow the provisions of the Orissa Civil Services (Criteria for Promotion) Rules, 1992 in making their recommendations.

Select List.

8. (1) The Recommendations of the Commission made under rule 7 shall be placed before the Government for approval and after approval of the Government with modification, if any, shall form the select list for appointment to the service.

(2) The select list shall be limited to the exact number of anticipated vacancies and shall ordinarily remain in force until a select list is prepared afresh.

Provided that the Government may, in consultation with the Commission, for any grave lapse in the conduct or deterioration in the standard of performance on the part of any member of the

Orissa Administrative Service (Senior Grade in Supertime Scale) included in the Select List, remove his/her name from such list before he/she is appointed to the Service.

Appointment to the service.

9. Appointment to the Service shall be made in the order in which the names of the persons appear in the Select List.

Probation.

10. (1) Every person appointed to the Service shall be on probation for a period of one year :

Provided that Government may, if think fit in any case or class of cases, extend the period of probation.

(2) The appointment of a probationer may, for good and sufficient reasons to be recorded in writing, be terminated by Government at any time without previous notice during the period of probation including extension of such period, if any, and after such termination, the officer shall be deemed to be reverted to his/her parent post in the Orissa Administrative Service (Senior Grade in Supertime Scale).

Seniority.

11. The inter-se-seniority of officers appointed to the Service in a particular year shall be in the order in which their names appear in the select List.

Confirmation.

12. A probationer after completing the period of probation to the satisfaction of the Government shall be eligible for confirmation subject to the availability of permanent vacancy in the Service.

Relaxation.

13. Whenever it is considered by the Government that it is necessary or expedient to do so in the public interest, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules in respect of any class or category of persons in consultation with the Commission.

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Interpre-
tation.

14. If any question arises relating to the interpretation of any of the provisions of these rules it shall be referred to the Government in General Administration Department for decision.

By order of the Governor

Sd/- S. Srinivasan

Special Secretary to Government.

Mem No. 19658 /Gen., dt. 12-6-02

Copy forwarded to the Director, Printing, Stationary & Publication, Orissa, Cuttack for information & publication of this notification in an extraordinary issue of the Orissa Gazette & to supply 100 copies of the same to this Department.

J. Srinivasan
11/6/02

Special Secretary to Government.

Mem No. 19659 /Gen., dt. 12-6-02

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J. Srinivasan
11/6/02

Special Secretary to Government.

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